



Harrisburg Gay Men's Chorus Board Meeting Minutes July 29, 2018

Location: Unitarian Church of Harrisburg

Attending: Kyle Junk, Steve Creps-Rougeau, Ted Neal, Doug Wentz, Marlene Kanuck, Tom Lynes, Bob Reisch, Adam Gustafson

Absent: Bob Nease

1) Call to order: The meeting was called to order at 7:11 PM by President Kyle Junk.

2) Additions/Deletions to the Agenda:

- Added (New Business) – Adding Surplus Funds to GALA account (Steve)
- Added (New Business) – Performance Request (Doug)
- Added (New Business) – National AIDS Memorial (Kyle)
- Added (New Business) – Tentative Farm Show Dates (Kyle)

3) Approval of June 25 Meeting Minutes

- Approval of the June minutes was proposed by Bill and seconded by Doug with all voting in favor, apart from the Secretary who abstained.

4) Treasurer Report

- Refer to following documents:
 - HGMC Balance Sheet 2018-07-29
 - HGMC P&L Budget YTD
 - HGMC P&L by class budget YTD
 - HGMC P&L by Month 2018-07-29
 - HGMC P&L Detail 2018-07-29
 - HGMC P&L Detail Budget YTD
 - HGMC Spring Concert 2018 P&L
 - HGMC Treasurer Report for 2018-07-29
 - HGMC Budget 2018-19-proposed
- Steve is investigating using Square as our online payments application and replacing PayPal. Doug will investigate if Groupinizer supports Square.
- The Central PA Womyn's Chorus has indicated they would like the mailing reimbursement due them for Voices United to be donated to the Central PA Pride Festival. Marlene will find out how they want to handle it.
- All voted in favor of the acceptance of the report apart from the treasurer who abstained.

5) Reports

- **President:**
 - Refer to 2018-07 President's Report.

- **Vice President:**
 - Refer to VicePresidents Report - July 2018
- **Secretary:**
 - N/A
- **Artistic Director/Production Committee:**
 - N/A.
- **Committees:**
 - **Finance:**
 - Refer to HGMC Finance Committee Report 2018-07-29
 - **Fundraising:**
 - Refer to 2018-07 Fundraising Committee Report
 - **Publicity:**
 - Refer to PR Report -July 2018
 - **IT:**
 - Refer to IT_07_29_2018

6) **Executive Session** – This is an off-the-record portion of the meeting where board members can speak freely about their concerns. No official business is decided.

7) **Unfinished Business**

- **2017 Financial Audit.**
 - Kyle will give the relevant material to Chris Aulbach.
- **Hosting CPGLCC Mixer (Wednesday, November 14th,2018)**
 - The Central Pennsylvania Womyn's Chorus (CPWC) will join us as hosts.
- **Voices United**
 - It was suggested that we should invite a women's chorus to participate in 2019. Adam will contact the Anna Crusis Women's Choir from Philadelphia.
 - Tom noted a suggestion made at the concert to have a post-concert reception next year. The consensus was that HGMC would support such a reception but does not want to host it.
 - It was agreed that charging \$15 and selling tickets was preferable for this concert over having free will donations.
 - Marlene agreed to approach the CPWC about these concerts in the future, so that they and HGMC can work more smoothly together.
- **Pride Festivals – Harrisburg (7/28), York (8/05)**
 - Kyle noted that 5 members have signed up for each of the two shifts in York.
 - It was agreed that Harrisburg festival was a big success, especially due to the help of Governor Wolf and Representatives Kim and Sims in obtaining a permit to relocate the venue behind the State Capitol in Soldier's Grove. Steve proposed, and Bob R. seconded a proposal for Ted to write a letter to each of the three government officials thanking them for their efforts. All voted in favor.
- **New Director's Contract**

- Steve reviewed the major provisions of Adam's contract which runs for two years and includes a \$50 per month salary increase to \$800.
- Steve proposed, and Bill seconded a motion to approve the contract provisions. All voted in favor.
- **Fall Open Auditions**
 - Board Members were encouraged by the response to the audition call. Some of the potential new members were discussed.
 - Bob R. offered to bring cookies for the audition nights.
- **2018-2019 Budget**
 - Steve reviewed the highlights of the budget. All voted in favor of accepting the budget as presented.
- **Election Committee**
 - No new people have officially expressed interest.
 - Kyle agreed to continue as president but does not wish to remain Fundraising Chair. Ted has agreed to continue as secretary. Marlene and Tom have agreed to continue as members-at-large.
 - Steve will confirm with another member who has expressed interest in running for an office.

8) New Business

- **Community Outreach.**
 - Tom agreed to coordinate another "Sharing Our Caring" dinner this year. He will work with Dale from M.C.C on determining a date. It was agreed that the menu could be essentially the same as last year, the meat loaf dinner.
- **Penn FC Soccer Team – National Anthem.**
 - Bill is heading up the effort to settle on a date for HGMC to sing the National Anthem for one of the team's home games. It was agreed that one game is sufficient.
- **CPWC/HGMC Joint Spring 2020 Concert.**
 - This item was tabled until September.
- **Annual Meeting Planning.**
 - It was agreed that each committee head should make a presentation and indicate what kind of help that committee can use from the members
 - Adam suggested making a special effort to impress upon members the importance of volunteering to help with HGMC projects, so that the same few people aren't doing everything.
 - Members will be queried on their desire and availability to sing at the Capitol in December (See below.)
 - Members will be queried on their desire to contribute to the AIDS Memorial publicized by GALA. (See below.)
- **Adding Surplus Funds to GALA Account.**
 - Steve proposed, and Tom seconded a proposal to add an additional \$1000 to our savings account to support members going to the GALA Conference in 2020. All voted in favor.
- **Performance Request.**
 - The Democratic Caucus from The PA House of Representatives has invited HGMC to perform at the Capitol Rotunda around lunch time on a weekday in December. Doug will get a list of available dates, and members will be asked about their interest and availability.
- **National AIDS Memorial.**

- GALA sent an email to member choruses offering their participation in a new AIDS memorial being created in San Francisco. A member chorus can have its name engraved in the memorial for a \$500 donation, instead of the usual \$2500.
- Our members will be asked about their interest and willingness to donate.
- **Farm Show Complex Dates.**
 - Kyle floated some potential events at which the chorus might manage a food and beverage stand in order to earn money. Of the dates listed, Bull Ride Mania and the Great American Outdoor Show were seen as the most promising. Additionally, interest was expressed in the Fireman's Show.

9) Next Board Meeting: Sunday September 16, 7:00 PM at Unitarian Church of Harrisburg. Note that the Annual Meeting will be held Sunday August 19, 7:00 PM at Unitarian Church of Harrisburg.

10) Adjournment: Adjournment was proposed at 8:50 PM by Bill and seconded by Doug with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.

Addendum 1 – August 16, 2018

A supplemental board meeting was conducted electronically at 7:30 PM.

Present: Kyle Junk, Doug Wentz, Ted Neal, Steve Creps-Rougeau, Marlene Kanuck, Bill Sprout.

The purpose of the meeting was to temporarily suspend the bylaws section 11.2, which requires a list of board candidates to be presented to the members 30 days before the annual meeting/election. The reason this was not complied with was due to no firm commitment of many candidates up until 5 days before the annual meeting on August 19.

Doug proposed, and Bill seconded a motion to suspend bylaws Section 11.2 until the conclusion of the annual meeting. All present voted in favor. This constituted two-thirds of the entire board required to amend the bylaws.