



## **Harrisburg Gay Men's Chorus Board Meeting Minutes June 25, 2018**

**Location:** Unitarian Church of Harrisburg

**Attending:** Kyle Junk, Steve Creps-Rougeau, Ted Neal, Doug Wentz, Bob Nease, Tom Lynes, Bob Reisch

**Absent:** Marlene Kanuck, Adam Gustafson

**1) Call to order:** The meeting was called to order at 7:08 PM by President Kyle Junk.

**2) Additions/Deletions to the Agenda:**

- Added (New Business) – New Directors Contract
- Added (New Business) – Meet and Greet for New Season Auditions

**3) Approval of May 21 Meeting Minutes**

- Tom noted a correction under Unfinished Business – Election Committee
- Steve noted a correction under New Business – 2018-2019 Concert Season
- Approval of the April minutes with corrections was proposed by Doug and seconded by Bob R with all voting in favor, apart from the Secretary who abstained.

**4) Treasurer Report**

- Refer to following documents:
  - HGMC Balance Sheet 2018-06-15
  - HGMC P&L by month 2018-06-15
  - HGMC P&L detail current 2018-06-15
  - HGMC P&L detail YTD 2018-06-15
  - HGMC P&L YTD 2018-06-15
  - HGMC Treasurer Report for 2018-06-25
  - HGMC Budget 2018-19
- Steve noted the new budget worksheet with line items delineated, but amounts not yet entered. Committee heads should send Steve a list of any additional line items or line item amounts during the week following the board meeting.
- It was agreed that the director's review should be held and new salary determined before the budget can be finalized.
- We are anticipating a \$1500 surplus for 2017-2018 even with the new riser purchase included.
- Steve will send Ted a Spring Season financial report to include in the TFEC Grant Final Report for 2018.
- All voted in favor of the acceptance of the report apart from the treasurer who abstained.

**5) Reports**

- **President:**

- Refer to 2018-06 Presidents Report.
- **Vice President:**
  - Refer to VicePresidents Report - June 2018
- **Secretary:**
  - N/A
- **Artistic Director/Production Committee:**
  - N/A.
- **Committees:**
  - **Finance:**
    - N/A
  - **Fundraising:**
    - Refer to 2018-06 Fundraising Committee Report
  - **Publicity:**
    - Refer to PR Report -June 2018
    - Doug noted that the Lancaster Pride booth netted 9 mailing address additions and 8 potential auditions in addition to any text messages that may be sent subsequently.
    - It was noted that the Lancaster festival was not as well organized this year as they were in 2017.
    - Ideas for increasing visits to our pride festival booths were discussed.
  - **IT:**
    - Refer to IT\_06\_25\_2018

6) **Executive Session** – This is an off-the-record portion of the meeting where board members can speak freely about their concerns. No official business is decided.

## 7) **Unfinished Business**

- **2017 Financial Audit.**
  - This is still in progress.
- **Hosting CPGLCC Mixer (Wednesday, November 14<sup>th</sup>,2018)**
  - Unitarian Church of Harrisburg has agreed to let us host in their facility It has meeting space as well as a performance space. UCH will allow wine to be served.
  - The Central Pennsylvania Womyn's Chorus will be invited to join us as hosts.
- **Voices United**
  - Rehearsals begin Monday July 2<sup>nd</sup>.
  - Posters and postcards are completed. HGMC has paid for the printing of the postcards, but other groups will be responsible for mailing cards to their mailing lists due to all the addresses in error last year.
  - We are still waiting for MP3s of the group numbers from the choral directors to post on Groupinizer.
  - Changing the beneficiary of the concert next year was discussed. It is currently the Central PA Pride Festival.

- **Pride Festivals – Harrisburg(7/28), York(8/05)**
  - See Publicity Committee report above.
- **2018-2019 Budget**
  - See Treasurer's Report above.
- **Election Committee**
  - The committee is still recruiting people to run.
  - An email will be sent to members.

**8) New Business**

- **New Director's Contract.**
  - Doug proposed and Bill seconded a motion to allow Steve to draw up a tentative director's contract for two years. All voted in favor.
- **2018 Winter Concert Auditions.**
  - Doug indicated we will offer a meet-and-greet before auditions, as we did for Spring 2018.

- 9) Next Board Meeting:** Sunday July 29th, 7:00 PM at Unitarian Church of Harrisburg. (Note this is a change from the regularly scheduled 3<sup>rd</sup> Sunday to allow the Budget Committee to finish the 2018-2019 budget.)
- 10) Adjournment:** Adjournment was proposed at 8:57 PM by Steve and seconded by Bob N. with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.