

# HGMC Treasurer Report for January 21, 2018

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There has not been Finance Committee meeting since last board meeting.

December Treasurer reports are included: P&L by month; P&L detail Aug 1 – Jan 19, 2018; Balance sheet

Membership Dues –\$1500 paid so far. 16 members paid for winter semester; 7 members paid for winter and spring; 2 member on scholarship; 1 members not paid yet; 8 current board members have paid full or partial board sponsorship “dues”

- Paypal – Name change on the account has been approved. Steve Creps is now the official contact. Doug has access as well. Kyle still needs to be added.
- Members 1<sup>st</sup> – Paperwork is ready for officers to sign at the board meeting to add Kyle Junk as a signer
- Accounts will be aligned to the new budget categories after the books are closed for 2017.
- GALA refunds - Nothing further since last board meeting.
- GALA membership was delinquent. Everything was being sent to Kevin. Contact email was changed to [info@harrisburggaymenschorus.org](mailto:info@harrisburggaymenschorus.org). Steve Creps is administrator. Unfortunately, invoices will come to my personal email. Ted Neal listed as additional board member. Adam also given administrator status.
- Royalties update. - We should be reporting and paying to three PRO's: BMI, ASCAP and SESAC.
  - ASCAP has been paid for 2017. Fee is \$245 annually.
  - BMI has been reported for 4<sup>th</sup> quarter. Invoice pending.
  - No information on SESAC yet.
  - The chorus apparently already has a Tresona account, but I cannot access it. (Tresona does custom arranging fees and some video and sound recording licenses.)
- Recordings – Nothing new.
- Life storage rental box has been paid through end of January 2018. If Moving to a new facility remains on hold, I will make Feb and March payments.
- Charitable giving statements for sponsorships and in-kind gifts will be prepared and sent next week. Board members should turn in any outstanding receipt copies for in-kind donations by the board meeting. You can email them or give them to me.
- 1099s will be prepared next week
- 990 tax report will be filed in February
- Please get any outstanding invoices or reimbursements for 2017 to me as soon as possible.
- Invoices for the spring dues will go out after the first rehearsal in January 2018.
- CPGLCC dues invoice has been received
- [Finance@harrisburggaymenschorus.org](mailto:Finance@harrisburggaymenschorus.org) email appears to be set up. I will be transitioning all accounts to send emails here over the next few months.
- Piano purchase will be done after board meeting
- contribution to Theatre Harrisburg in memory of Stephen Smith for \$50.00
- Sales Tax Exemption Status – The chorus does not have a sales tax exemption. We have not qualified in the past. This is not the same as non-profit status with IRS.
- I plan to have the books for 2017 ready for financial review by the February meeting.
- Memorial gifts in honor of Baron Dietz for \$75. We will need to send an acknowledgement to the family.

Respectfully submitted to the board by Steven Creps, HGMC Treasurer, on January 19, 2018.