

# HGMC Treasurer Report for December 18, 2017

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There has not been Finance Committee meeting since last board meeting. There is a separate Annual Campaign Report.

December Treasurer reports are included: P&L by month; P&L detail Aug 1 – Dec 18; Balance sheet: Winter Concert 2017 report

- Membership Dues –\$1450 paid so far. 15 members paid for winter semester; 6 members paid for winter and spring; 1 member on scholarship; 3 members not paid yet; 7 current board members have paid full or partial board sponsorship “dues”
- Paypal – Name change on the account has been approved. Steve Creps is now the official contact. Doug has access as well. Kyle will need to be added.
- Annual review of books – The 2016 books were given to Kyle Junk, who was appointed by the board to review them. His report was reviewed at the last board meeting. The following changes have been made:
  - Paypal is no longer being used for recurring payments on GoDaddy.
  - Deposit summaries are now being filed with the deposit slips
  - Accounts will be aligned to the new budget categories after the books are closed for 2017.
- GALA refunds - Nothing further since last board meeting.
- Annual campaign – see separate report by Doug Wentz/Kyle Junk
- Fundraising – Arrangements are in process for the February fundraiser. The fundraising committee will finalize details.
- Royalties update. - We should be reporting and paying to three PRO's: BMI, ASCAP and SESAC. ASCAP membership – an email request for contact was sent last month. I did receive an email contract which expired before I could review and sent it back. Contact was made again and an annual contract is in the mail from them. The annual fee will be \$245, per calendar year. No information on SESAC yet. The chorus apparently already has a Tresona account, but I cannot access it. (Tresona does custom arranging fees and some video and sound recording licenses.)
- Recordings – Nothing new.
- Life storage rental box has been paid through end of January 2018. Moving to a new facility is currently on hold.
- Voice United payments and accounting is completed with \$796.08 to Pride Fest of Central PA, however it hasn't been cashed yet.
- Winter Concert report:

	donations	sponsors	total
○ Lancaster – attendance 72 (last year 62)	\$365	\$35	\$400
○ UCH – attendance 119 (last year 93)	\$801	\$145	\$946
○ York – attendance 75 (last year 88)	\$314	\$25	\$339
○ Unity – attendance 120 (last year 91)	\$772	\$140	\$912
○ Totals – attendance 386	\$2252	\$345	\$2597
○ Last year -attendance 334			\$2621
- Charitable giving statements for sponsorships and in-kind gifts will be prepared and sent in January 2018. Board members should turn in any outstanding receipt copies for in-kind donations by next week. You can email them or USPS them to me.
- Please get any outstanding invoices or reimbursements for 2017 to me as soon as possible.
- Invoices for the spring dues will go out after the first rehearsal in January 2018.

Respectfully submitted to the board by Steven Creps, HGMC Treasurer, on December 17, 2017.