



Harrisburg Gay Men's Chorus Board Meeting Minutes November 19, 2017

Location: Unitarian Church of Harrisburg

Attending: Kyle Junk, Steve Creps-Rougeau, Ted Neal, Doug Wentz, Bob Nease, Marlene Kanuck, Tom Lynes, Bob Reisch, Adam Gustafson

Absent: n/a

1) Call to order: The meeting was called to order at 6:08 PM by interim President Kyle Junk.

2) Additions/Deletions to the Agenda:

- New Business - Add
 - Accompanist for Spring 2018
 - Paying Artistic Director for Baltimore Rehearsal / Workshop
 - Susquehanna Ethical Society Performance Request
 - Provisions for Alternate Venue to HMC
- New Business – Remove
 - Future Fundraisers by Jeff Mitchell and Eddie Diehl
- All agreed to the changes to the agenda.

3) Approval of October 15th Meeting Minutes

- Approval of the October minutes was proposed by Steve and seconded by Tom with all voting in favor.

4) Reports

- **President:**
 - Refer to 201711PresidentsReport
- **Vice President:**
 - N/A
- **Secretary:**
 - N/A
- **Treasurer:**
 - Refer to following documents:
 - HGMC Balance Sheet 2017-11-19
 - HGMC P&L 2017-11-19
 - HGMC P&L Detail 2017-11-19
 - HGMC Treasurer Report for 2017-11-19

- HGMC 2017 Halloween Party P&L
- Steve noted that over \$11,000 in gross sales were taken in by HGMC's sponsored food and beer stands at Bull Ride Mania on 11/18 at the PA Farm Show Complex. This means we should expect over \$1,100 in payment.
- The Treasurer's Report was accepted with all voting in favor, except for the Treasurer who abstained.
- **Artistic Director:**
 - Paul is still waiting to get some shirt sizes for new member's tuxedo shirts.
 - A videographer is recording at the December 10th concert who has been in the past.
 - Baltimore Men's Chorus had suggested both BMC and HGMC post a song on Facebook. It was decided that this can't be done legally.
- **Committees:**
 - **Finance:** n/a.
 - **Fundraising:** Refer to 201711FundraisingCommitteeReport.
 - **Annual Campaign.**
 - Refer to Annual Fundraising Campaign Report-November 2017.
 - **Grants.**
 - Refer to GrantWriting_11_19_2017.
 - **Farm Show.**
 - Bob expressed thanks to all those who volunteered for the Bull Ride Mania event, especially new chorus members.
 - **Publicity:**
 - Refer to PR Report - November 2017.
 - **Production:**
 - A Production Committee meeting was held concerning the Christmas concerts. It was noted that we should have 3 volunteers to pass a donation plate during the concert.
 - For the Spring concerts, there are plans to invite attendees to bring non-perishable food items that HGMC could then take to a food bank. Also, chorus members will be asked to bring non-perishable food items to a future rehearsal for the same purpose.
 - **IT:**
 - n/a.

5) Old Business

- **Updated Bylaws, Vision, Mission and Values Statements**
 - It was agreed to strip "*with harmony*" from the mission statement and to shorten the Values Statement list.
 - Doug proposed, and Steve seconded a motion to table this item until next month, and for board members to review the changed statements then. All voted in favor.
- **Code of Conduct**
 - Steve suggested more detail for the process of handling conduct issues. He will send these proposals to Doug
 - Other proposed changes included rewording the "Excessive talking" paragraph, changing "*substance abuse*" to "*substance use*", under Criminal Activities changing

“prescribed” to “proscribed” and “will be suspended” to “may be suspended”, and adding a paragraph concerning attending rehearsal when sick.

- Steve proposed, and Doug seconded a motion for Steve and Doug to coordinate the changes and present them at the next meeting. All voted in favor.
- **Financial Review**
 - Refer to document FinancialRecordsReview
 - The “Recommendations to Consider” section was discussed. Steve noted that our Paypal account is now only being used for income purposes, as proposed. The suggestion to streamline income and expense categories will be addressed in January.
 - Doug proposed, and Ted seconded a motion to accept the Financial Report. All voted in favor.
- **Member Concerns**
 - Tom discussed the “Sharing Our Caring” that MCC of the Spirit holds on a Monday monthly. There are various options for a sponsoring group including bringing food, preparing food, donating food, and performing. Tom will follow-up concerning scheduling. Because our rehearsals are Mondays, HGMC would have to do this sometime off-season.

6) New Business

- **Officer Vacancies**
 - Kyle, who as Vice President assumed the presidency after the resignation of Aaron Menser, agreed to continue as President for the current term which ends at the August 2018 Annual Meeting.
 - Steve noted that the bylaws call for the board to fill all mid-term vacancies. Special elections are not provided for.
 - Doug and Bob N. nominated themselves for the role of Vice President. Bob N. then withdrew his nomination. The board accepted Doug’s nomination. The vote was 6 in favor and 1 abstention to elect him Vice President..
 - The board agreed the At-Large position vacated by Doug should be filled. and decided to get input from the members. Steve proposed, and Doug seconded the following procedure which was agreed to by all: (1) At November 20th rehearsal members will be invited to provide a statement to Kyle stating their desire to be on the board, and documenting their qualifications; (2) At the November 27th rehearsal the statements will be forwarded to the membership for consideration; (3) At the December 4th rehearsal members will be polled by secret ballot to name their choice. The board will select the person polling the highest to assume the At-Large position, which runs through August 2019.
- **Future Board Meeting Time**
 - The board agreed to hold future board meetings at 7:00 PM rather than 6:00 PM.
 - Doug will verify that we can occupy the church through 9:00 PM on meeting nights.
- **Susquehanna Ethical Society Performance Request**
 - The Susquehanna Ethical Society holds meetings the first Sunday of the month beginning at 10:00 AM in Lewisburg, PA. They requested HGMC to perform for the February 4th meeting.
 - The board agreed that the request was not feasible due to the time of year, time of day, and distance to travel. Doug will inform the group of our inability to perform.
- **Accompanist for Spring 2018.**

- Dan Deitzel is giving up the accompanist position after the Christmas concerts. Adam noted that he has some interim candidates in mind for Spring 2018, and he will interview them. Bob Reisch also expressed an interest in being considered for the position.
- Steve proposed, and Tom seconded a proposal to allow Adam to submit a replacement to the board at the December board meeting.
- **Paying Artistic Director for Baltimore Rehearsal / Workshop.**
 - The chorus attended a rehearsal with the Baltimore Men's Chorus on November 4th. Adam conducted a joint number and held a workshop during the rehearsal. This was an extra effort not called for by Adam's contract, which requires a \$100 stipend for additional engagements.
 - Steve proposed, and Ted seconded a motion to pay Adam \$200 for the rehearsal. All voted in favor.
- **Provisions for Alternate Venue to HMAc.**
 - John Traynor, an owner and manager of Harrisburg Midtown Arts Center (HMAc) requested that we change the time for our May 12th performance to 9:00 PM. Adam and the board agreed that this was not acceptable.
 - Steve will meet with John to get a contract signed adhering to the original time.
 - The board will investigate alternate venues in case HMAc falls through. Gamut Theater was proposed as an alternate venue, but it was agreed that the rental cost would be prohibitive.

7) **Next Board Meeting:** Monday December 18, 2017 7:00 PM at Unitarian Church of Harrisburg.

8) **Adjournment:** Adjournment was proposed at 7:55 PM by Bob N. and seconded by Ted with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.