



Harrisburg Gay Men's Chorus Board Meeting Minutes October 15, 2017

Location: Unitarian Church of Harrisburg

Attending: Aaron Menzer, Kyle Junk, Steve Creps-Rougeau, Ted Neal, Doug Wentz, Bob Nease, Marlene Kanuck

Absent: Tom Lynes, Bob Reisch, Adam Gustafson

1) Call to order: The meeting was called to order at 6:08 PM by President Aaron Menzer.

2) Additions/Deletions to the Agenda:

- New Business
 - CPGLCC Mixer Proposal
 - Get Together with Cole Reilly from Baltimore Men's Chorus
 - Gamut Theater Offerings
- Old Business
 - Proposed Fundraiser event change from December to November at William Penn
- All agreed to the changes to the agenda.

3) Approval of September 17th Meeting Minutes

- Steve noted a correction from "DVDs may not be *sold* for profit" to "DVDs may not be *made* for profit".
- Approval of the August minutes was proposed by Steve and seconded by Aaron with all voting in favor.

4) Reports

- **President:**
 - Refer to PresidentReportSeptember2017.
 - For the October 28th fundraiser, we discussed coordinating the additional food and gift items from the Broad Street Market with the work the Fundraising Committee has done. The board responded favorably to the idea of giving paid attendees wrist bands.
- **Vice President:**
 - N/A
- **Secretary:**
 - N/A
- **Treasurer:**

- Refer to following documents:
 - HGMC Balance Sheet 2017-10-15
 - HGMC P&L 2017-10-15
 - HGMC P&L Detail 2017-10-15
 - HGMC Treasurer Report for 2017-10-15.
- Doug and Steve will coordinate donation figures to make sure applied months are correct.
- Steve noted normal monthly expenses for staff and storage are around \$1100.
- The Treasurer's Report was accepted with all voting in favor, except for the Treasurer who abstained.
- **Artistic Director:**
 - Refer to Artistic Director Report October 2017.
 - The board delegated authority to the Production Committee to decide costumes for the upcoming Fall/Winter concerts.
- **Committees:**
 - **Finance:** Reference Finance Committee Report 2017-10-15.
 - **Fundraising:**
 - **Annual Campaign.**
 - Refer to Annual Fundraising Campaign Report-October 2017.
 - Doug noted that our Facebook base is growing.
 - **Grants.**
 - The Grant meeting for The Foundation for Enhancing Communities (TFEC) will be held October 18th with a decision soon to follow.
 - Tina Nixon from UPMC Pinnacle wrote that she will check into our donation request.
 - **Farm Show.**
 - Refer to FarmShowReport-October2017.
 - Paper signup sheets will be used at rehearsals so members can coordinate times more easily.
 - Ashley will let Bob N. know when future RAMP training becomes available.
 - **Publicity:**
 - PR Report - October 2017.pdf.
 - **Production:**
 - Adam will hold a production committee meeting next week.
 - **IT:**
 - Ted discussed adding an additional member and taking on more responsibility.

5) Old Business

- **Updated Bylaws, Vision, Mission and Values Statements**
 - Doug distributed proposed revisions and additions.
 - Steve proposed and Aaron seconded a motion to table this item until next month, and for board members to review and propose changes then. All voted in favor.
- **Financial Review**

- Kyle is has completed the review and will write up a summary.
- **HGMC Storage Unit**
 - We currently have five filing cabinets of music and one filing cabinet of records at our current storage location along with five tubs of clothing at Theater Harrisburg. We also have a temporary storage cabinet at Unitarian Church of Harrisburg.
 - Arron proposed and Ted seconded an idea from Steve to continue our current location through the end of 2017. All voted in favor.
- **Making Concert DVDs Available for Purchase by Members.**
 - Steve reported that this is prohibitively expensive. See Finance Report attachment for details. Steve will break out that portion of the report to keep as one of our legal documents.
 - It was noted we can show a DVD to members for educational purposes, but we cannot copy and them and give one nor more of them out.
- **Fundraiser Event Proposed for Saturday November 11 at William Penn Social Club.**
 - This was previously listed as “Fundraiser Event Proposed for Saturday December 16 by Jeff Mitchell and Eddie Diehl”.
 - The William Penn, Aaron, and Eddie Diehl will handle all facets of this event. HGMC will not have to contribute anything, nor are members expected to necessarily attend. Bob N. proposed and Steve seconded a proposal to allow the event. 4 voted in favor. There were 2 abstentions.
- **Member Concerns**
 - No issues this month.

6) New Business

- **Gamut Theater Offerings**
 - Aaron proposed the possibility of HGMC transferring to Gamut for rehearsals as well as concerts, and potentially as a storage facility. See the President’s Report attachment for details.
 - The board agreed to delay considering this until after our Spring concerts at HMAAC.
- **Adoption of Code of Conduct**
 - Doug distributed a proposed code of conduct for the board’s review.
 - Steve raised concerns about the necessity of member’s signing it, and of the bulk of responsibility for enforcement being placed on the Artistic Director.
 - Steve proposed and Aaron seconded tabling of this issue until next board meeting when members have had a chance to review thoroughly. Everyone voted in favor.
- **CPGLCC Mixer Proposal.**
 - The board agreed to take the November slot for hosting the mixer. (Only August and November were available).
 - The board agreed to ask the womyn’s chorus (CPWC) to co-host if they’d like.
- **Get Together with Cole Reilly from Baltimore Men’s Chorus.**
 - Cole Reilly, President of the Baltimore Men’s Chorus, is hosting an event for board members, directors, and accompanists of both choruses who can attend at his home in York on Friday November 10th at 7:00 PM.
 - It’s an opportunity for choruses to discuss common issues and help each other with best practices.

7) **Next Board Meeting:** Sunday November 19, 2017 6:00 PM at Unitarian Church of Harrisburg.

- 8) **Adjournment:** Adjournment was proposed at 8:25 PM by Aaron and seconded by Steve with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.

Addendum 1 – October 18, 2017.

On the morning of Tuesday October 17, president Aaron Menzer submitted his resignation as president of HGMC. Executive Board Members Kyle Junk, Steve Creps, and Ted Neal met on that evening and unanimously agreed to the following, which was then submitted to the entire board for comment:

- Ted will email Aaron stating that the executive members of the board accept his resignation. Steve and Kyle will review his proposed email before he sends it.
- Kyle has agreed to accept the position of interim president.
- The Vice President position will become vacant at least until the next board meeting, whether that is on November 19, or before.
- Kyle will retain the position of VP until a permanent decision is made. He will either accept to serve the remainder of the president term or will remain VP and the board will appoint someone to serve the remainder of the president's term.
- Steve will remove Aaron's name from the HGMC checking account.
- After Aaron receives his email, Ted will email the general membership informing them of Aaron's resignation. We don't want them to feel they are being kept in the dark. Steve and Kyle will review my proposed email before I send it.