



Harrisburg Gay Men's Chorus
Board Meeting Minutes
July 16, 2017

Location: Unitarian Church of Harrisburg

Attending: Marlene Kanuck, Steve Creps-Rougeau, Ted Neal, Doug Wentz, Bob Nease, Tom Lynes

Absent: Aaron, Menzur, Adam Gustafson

Guests: Bob Reisch

1) Call to order: The meeting was called to order at 6:09 PM by Vice-President Marlene Kanuck.

2) Additions/Deletions to the Agenda:

- Old Business
 - Farm Show Updates
- All voted to approve the changes to the agenda.

3) Approval of June 19th Minutes

- Approval of the May minutes was proposed by Doug and seconded by Steve with all voting in favor.

4) Reports

- **President:**
 - No report or status was submitted by the president.
- **Vice President:**

Marlene indicated she had nothing to report.
- **Secretary:**
 - N/A
- **Treasurer:**
 - Refer to following documents:
 - HGMC Balance Sheet 2017-07-16
 - HGMC Profit and Loss Budget YTD 2016-17
 - HGMC Profit and Loss by Event 2017-07-16
 - HGMC Profit and Loss by Month 2017-07-16
 - HGMC Profit and Loss Detail 2017-07-16
 - HGMC Treasurer Report for 2017-07-16
 - The July Treasurer's report and documents were approved with all in favor excepting the treasurer who abstained.

- Steve noted that we owe royalty payments to ASCAP, but they have not responded to multiple emails inquiring how to make payments. It was decided to save the emails of inquiry on Groupinizer as documentation of good faith effort, and make no more effort to contact them.
- Steve detailed the items on the Treasurer Report (See above.)
- **Artistic Director:**
 - N/A
- **Committees:**
 - **Finance:**
 - **Annual Campaign.**
 - Refer to Annual Fundraising Campaign Report-July 2017.
 - Steve offered to contribute the letter to be sent with the campaign materials.
 - **Public Relations:**
 - Refer to document PR Report - July 2017.

5) Old Business

- **2017 – 2018 Budget Approval.**
 - Reference the document Proposed Budget For Approval By Board.
 - Steve reviewed the budget line items.
 - All voted in favor of approving the budget.
 - This item is closed
- **Defining Roles and Responsibilities for Executive Board Members.**
 - Doug distributed proposals to amend the by-laws at the annual meeting.
 - Section 4-7 Resignations - Modification
 - Section 4.11 Volunteer Hours Towards Fundraising – new
 - Section 6.3 Vice-President – Modification
 - Section 11.4 Qualifications for Board Members
 - The board accepted the proposals with minor changes.
 - Refer to document: Proposed Changes to the HGMC Bylaws.
 - Ted will send an email to all members with the proposed changes to all the members on or before June 20.
- **Updated Bylaws, Mission and Vision Statements**
 - Tabled.
- **Annual Elections**
 - The candidates remain the same as indicated in the June minutes. Additionally, Doug offered to run again for At-Large member. The board agreed it is not necessary to recruit additional candidates.
 - Ted will ask the Vice-presidential candidates if they also want to run as at-large members.
 - The size of the board will expand from 7 to 9, with Marlene transitioning from Vice-President to At-Large member. We will also be electing 2 At-Large members although we would have had only Doug's seat up for election.

- Ted will send an email to the candidates requesting a 2-paragraph statement in accordance with the proposed by-law change. (See Defining Roles.... Above).
- **Grant Proposals**
 - PinnacleHealth sponsorship request was submitted June 29th. We requested \$2500 if they want to have a presence at the concert.
 - A preliminary “Arts For All” (TFEC) application was submitted for their review by email, an option specified in their rules.
- **Financial Review**
 - Tabled.
- **HGMC Storage Unit**
 - Tabled.
- **Voices United 2017 – 2018**
 - 2018 is planned, scheduled, and the venue is locked in.
- **Member Concerns**
 - A member expressed concern to Bob Nease that they miss the President’s communications with chorus members keeping them up to date with what is happening at rehearsals and behind the scenes. Jeff Mitchell used to email items frequently.
- **Performance and Venue Contract Approval**
 - The contract templates are complete and have been loaded to Groupinizer.
 - An additional template was added for a letter of intent.
- **Farm Show Updates**
 - “Savor” is the new company taking over concessions from CenterPlate. They are still interested in working with us.

6) New Business

- **July 31 Appearance at Governor’s Reception**
 - Eric Gutshall, who works for the governor, approached one of our members concerning a reception at the Governor’s mansion on Monday July 31.
 - Marlene provided details she learned through the CPWC.
 - A maximum of 16 singers are allowed; 8 from HGMC and 8 from CPWC.
 - Each chorus will perform one number, and the combined choruses will perform one number.
 - Singers will be admitted at 5:30 and sing at 6:00 PM.
 - The Governor’s Office needs to know the identities of the singers.
 - There is no fee paid.
 - The board decided on the following plan of action.
 - Marlene will request that Eric email a request with performance details to Aaron and Marlene.
 - Doug will inform Adam a request is coming.
 - Marlene will email Adam with the details.
 - A motion was made by Doug and seconded by Tom to go forward with this request, and to ask for no fee. All voted in favor.
 - It was also decided to inform members that if they receive any inquiries to perform, whoever makes the request should be directed to contact the president directly.
- **Potential Venue at Gamut Theater**
 - Tom let the board know of a potentially ideal performance venue which has opened in downtown Harrisburg. It is called Gamut Theater under the direction of Mellissa Nicholson.

- Doug will add them to the corporate membership mailing list.
- The board agreed in that we should consider this venue for future concerts.

- 7) **Next Board Meeting:** The Annual Membership Meeting, Sunday August 20, 2017 6:00 PM at Unitarian Church of Harrisburg.
- 8) **Adjournment:** Adjournment was proposed at 8:18 PM by Bob and seconded by Doug with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.

Addendum 1 – July 19, 2017.

- The chorus received the following request from Mark Kent, Executive Director of the Gay Men's Chorus of South Florida: "I understand from our Artistic Director Harold Dioquino (copied), that we are performing Robert Cohen's gorgeous composition Safe Places of the Heart for one of our concerts in the upcoming season. How exciting! We are developing a promo video for the season to excite our patrons about the music we have planned. We are so grateful that Mr. Cohen has given his permission to allow his composition to be played in the background during a segment of the video. The segment is less than two minutes. It just so happens that the recording we would like to use is the one by the Harrisburg Gay Men's Chorus! With that in mind, I'd like to obtain your consent for us to use a two-minute or less audio clip of Harrisburg Gay Men's Chorus singing Safe Places of the Heart in our promotional video. It's so beautifully sung, and it would help communicate the richness of the composition to our audiences."
- Adam indicated he was willing to grant permission.
- The board members unanimously voted electronically in favor of granting the request. Steve stipulated that we are assuming Mr. Cohen has given permission.

Addendum 2 – July 19, 2017.

- Dan cannot accompany HGMC at the Governor's Reception, so Adam has requested we hire a pianist and pay a stipend of \$50.00. Since this is not budgeted for, the board must approve this.
- The board members unanimously voted electronically in favor of granting the request.