



## **Harrisburg Gay Men's Chorus Board Meeting Minutes June 19, 2017**

**Location:** Unitarian Church of Harrisburg

**Attending:** Aaron Menzer, Marlene Kanuck, Steve Creps-Rougeau, Ted Neal, Doug Wentz, Bob Nease, Tom Lynes

**Absent:** Adam Gustafson

**Guests:**

**1) Call to order:** The meeting was called to order at 7:07 PM by President Aaron Menzer.

**2) Additions/Deletions to the Agenda:**

- New Business
  - Voices United, revise 2017 - 2018
  - Budget 2017 - 2018

**3) Approval of May 22nd Minutes**

- Approval of the May minutes was proposed by Tom and seconded by Steve with all voting in favor.

**4) Reports**

- **President:**
  - N/A.
- **Vice President:**

VP Kanuck was able to obtain pro bono services from contract attorney Marc Banjok to review venue and performance contracts to be adopted and used for the upcoming season.
- **Secretary:**
  - See Grant Writing
- **Treasurer:**
  - Refer to following documents:
    - Details for BUDget year to date
    - Monthly Report Balance Sheet
    - Budget Year P&L by Month
    - Budget YTD P&L

- The June Treasurer's report and documents were approved with all in favor excepting the treasurer who abstained.
- Steve noted we are currently under budget in expenses and over budget in income for 2016-2017.
- **Artistic Director:**
  - Refer to document June 2017 Artistic Director Report.
  - Details were discussed under topic Voices United 2017 - 2018
- **Committees:**
  - **Finance:**
    - **Annual Campaign.**
      - Annual Fundraising Campaign Report-June 2017.
    - **Farm Show Concessions.**
      - Refer to document BobNeaseBoardReport2017-06-19.
    - **Grant Writing**
      - Refer to document Grant Writing Report 2017-06-19
      - Discussed under topic Grant Writing
  - **Public Relations:**
    - Refer to document PR Report - June 2017.
    - Doug noted that posters for Voices United will be available in early July.

## 5) Old Business

- **Determine Target Dates and Potential Venues for 2017-2018 concert season.**
  - Reference the document 2017-2018 Concert Performance Dates.
  - All dates are confirmed.
  - This item is closed.
- **Updated Bylaws, Mission and Vision Statements**
  - Tabled.
- **Pride in the Ballpark – Wednesday June 14 – York Revolution - Recap**
  - Praise was expressed for the York Revolution management holding the event.
  - Some members did not like being in the “parade of gays” before the anthem.
- **Annual Elections**
  - Two candidates are willing to run for Vice President; Robb Papapietro and Kyle Junk.
  - Candidates for VP may also run for member-at-large
  - Marlene will transition back to member-at-large.
  - Bob Reich and Allan Jespersen are interested in member-at-large.
  - A discussion arose as to what constitutes a member. Steve noted a member is someone who pays dues regardless if they are a singer.
  - Doug noted in bylaw updates, there needs to be clarification between singing and non-singing members.
  - A ballot needs to be emailed to all members two weeks before the annual meeting.
- **Financial Review**
  - Tabled.
- **Grant Proposals**
  - Steve and Doug noted the Pinnacle Health application must be submitted by June 30.

- BB&T was suggested as another local bank.
- Ted will contact Chris Aulbach about People's Bank.
- **Purchase of Electronic Keyboard**
  - A keyboard has been budgeted for 2017 - 2018.
  - This item is closed.
- **HGMC Storage Unit**
  - Tabled.
- **2017 – 2018 Fundraisers**
  - Closed.

## 6) New Business

- **Pride Festival Booths**
  - Sign-up sheets are available on Groupinizer for all 3 booths (Lancaster, Harrisburg, York)
  - Doug noted response is good for the Lancaster booth on June 25.
- **Voices United 2017 - 2018**
  - It was verified that after HGMC's expenses, all the proceeds go to Pride Fest. Last year proceeds went to David Walker as a special case.
  - Artistic Director's Report shows Adam's proposed schedule.
  - Plans are for three songs from each group, and one combined number conducted by Jordan Markham.
  - Concern were expressed that we will not have an additional rehearsal in preparation for the event. A rehearsal with Adam or Dan was proposed. Adam is not available after July 12 until July 27. A potential date of July 10 was discussed. Doug will contact Adam for his thoughts.
  - It was the consensus that HGMC should continue to sponsor this event in the future.
- **Performance and Venue Contract Approval**
  - Doug presented a proposed Venue Contract and a Performance Contract for review. Venue Contracts would be for concerts presented at a venue HGMC leases, e.g. UCH. Performance contracts would be for concerts at a location where HGMC is paid, e.g. the Ware Center.
  - Steve suggested a simple letter of Intent could suffice for limited events, such as singing the National Anthem at a stadium.
  - Attorney Marc Banjok suggested the addition of a liability clause and a disclaimer of warranties clause to add further protection to HGMC.
- **UCH – Pay the Rent Concerts, 2017 – 2018**
  - Concerts are scheduled.
  - This item is closed.
- **2017 – 2018 Budget**
  - Reference document 2017-18 Budget.
  - Steve presented the proposed 2017 – 2018 budget. He emphasized that board members should let him know of questions and concerns well in advance of the next board meeting, which is when the budget needs to be approved.
- **Member Concerns**
  - Allan Jesperson requested some sort of "How to Read Music" workshop(s) to help singers with no reading experience. Other members have expressed interest as well. One

proposal was possible 6:30 sessions before regular rehearsals. Adam may have additional thoughts on the matter.

- Tom expressed the idea that HGMC could benefit from an actual Production Committee or “Concert Producer” to coordinate non-musical details of a concert.
- Bob expressed a desire that HGMC create or participate in more community service or charitable events. Marlene noted the CPWC’s sponsorship of “Sharing Our Caring” events held at MCC of the Spirit. It was decided to poll the members at the annual meeting to gauge interest before pursuing this further.

**7) Next Board Meeting:** Sunday July 16, 2017 6:00 PM at Unitarian Church of Harrisburg.

**8) Adjournment:** Adjournment was proposed at 9:30 PM by Doug and seconded by Bob with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.