



Harrisburg Gay Men's Chorus Board Meeting Minutes May 22, 2017

Location: Unitarian Church of Harrisburg

Attending: Aaron Menzer, Marlene Kanuck, Steve Creps-Rougeau, Ted Neal, Doug Wentz, Tom Lynes, Bob Nease, Adam Gustafson

Absent:

Guests: Bob Reisch

1) **Call to order:** The meeting was called to order at 7:03 PM by President Aaron Menzer.

2) **Additions/Deletions to the Agenda:**

- New Business
 - Letters to Grant Makers
 - Schedule Board Meetings for 2017-2018
 - Annual Elections – August 2018

3) **Approval of April 9th Minutes**

- Approval of the March minutes was proposed by Doug and seconded by Tom with all voting in favor.

4) **Reports**

- **President:**
 - N/A.
- **Vice President:**
 - The Bylaws Committee met. (See Old Business)
- **Secretary:**
 - N/A
- **Treasurer:**
 - Refer to following documents:
 - HGMC P&L by event 2017-05-22
 - HGMC P&L 2017-05-22
 - HGMC P&L Detail 2017--05-22
 - HGMC Balance Sheet 2017-05-22
 - Call for a vote to approve the May Treasurer's report and documents was proposed by Doug, and seconded by Bob with all in favor excepting the treasurer who abstained.

- Profit and Loss by Event statement will be adjusted to add the Heidelberg Spring concert income.
- Profit and Loss statement will be adjusted to correct income totals.
- The free Heidelberg Spring concert brought in approximately the same income as each \$15.00-per-ticket Harrisburg concert.
- GALA contributed a \$500 sponsorship.
- Steve will chair a Finance Committee meeting at his home on Thursday June 1 to discuss next year's budget. HGMC members will be invited as well.
- **Artistic Director:**
 - Adam was pleased with the HMAV Venue for the Spring Concerts, and would consider using the venue in the future.
- **Committees:**
 - **Finance:**
 - **Annual Campaign.**
 - Refer to document Annual Fundraising Campaign Report-May 2017.
 - **Farm Show Concessions.**
 - Bob noted that Centerplate will no longer handle the Farm Show Complex concessions starting in the Fall, so HGMC's continuation there is not guaranteed. He emailed a resume of our Centerplate experience for Centerplate to forward to the new contractors at Centerplate's request.
 - **Public Relations:**
 - Refer to document PR Report - May 2017.
 - Doug noted that none of the 50 tickets donated to the LGBT Center were used.

5) Old Business

- **“Big 3-0” Concert Observations**
 - There was a consensus that the venue turned out well after the Ball Room at HMAV was re-arranged and tidied. Sound quality was especially noted.
 - It was discussed having HGMC members volunteer to help clean up the Ball Room at HMAV in return for using the space for future concerts.
 - Adam noted continued low turnout for Sunday matinee concerts and suggested we consider terminating them, and replacing with additional Friday or Saturday concerts.
- **Determine Target Dates and Potential Venues for 2017-2018 concert season.**
 - Reference the document HGMC 2017-2018 Season.
 - Christmas 2017 dates and venues are confirmed.
 - Target dates for the Spring Concert were discussed. Adam is not available the weekend of 5/4 – 5/6. 5/18 at Heidelberg is confirmed.
 - A motion to (1) accept the confirmed dates and venues, (2) Attempt for Friday 5/11 and Saturday 5/12 at HMAV for Spring concerts, and (3) use Theatre Harrisburg as a potential backup location was proposed by Steve and seconded by Ted with all voting in favor.
- **UCH – “Pay the rent” concerts.**
 - Adam decided on the songs.
 - This item is complete.

- **Updated Bylaws, Mission and Vision Statements**
 - A meeting was held with Marlene, Doug, and Ted.
 - Changes are in progress. According to the current bylaws, approval does not have to take place at the Annual Meeting.
- **Grant Proposals**
 - Ted noted the application for the Jump Street grant is mostly complete.
 - Doug, Steve, and Adam reviewed the budgeting page of the Jump Street application, and found it satisfactory.
 - Marlene will investigate a grant from Hershey Foods.
 - Doug noted the Pinnacle Health grant may be due in June.
 - Adam will provide contract information for Rick Trynoski.
- **Financial Review**
 - No activity. Tabled for June board meeting.
- **Purchase of Electronic Keyboard**
 - Adam confirmed he can store the keyboard.
 - The keyboard will be budgeted for 2017-2018.
- **HGMC Storage Unit**
 - No activity. Tabled for June board meeting.
- **Pride in the Ballpark – Wednesday June 14 – York Revolution.**
 - Doug noted that HGMC was asked to purchase game tickets in order to sing. That requirement was dropped, although there will be a charge for singers who choose to stay for the game.
 - Doug will send an email to get confirmations of attendance by singers.

6) New Business

- **2017-2018 Fundraisers by Jeff Mitchell and Eddie Diehl**
 - The board was happy to accept the proposal for Jeff and Eddie to host and provide the program and the talent for the fundraisers.
 - It was noted a board member should superintend each fundraiser to coordinate setup, food donations, and to try to keep the program on schedule.
- **Letters to Grant Makers**
 - Ted will check with Jeff Mitchell to see if all follow-up correspondence was completed for 2016-2017 grants. Special concern was expressed about Pinnacle Health
- **Schedule Next Year's Board Meetings**
 - It was agreed that meetings will be held on the third Sunday of the month at UCH at 6:00 PM, with exceptions when necessary.
- **Annual Elections**
 - Ted and Tom agreed to serve as the Nominating Committee.
 - Vice president, Treasurer, and Doug's board seat are up for election in 2017.
 - Steve noted that At-large board positions can be increased or decreased.
 - Members should be made aware of the elections at the "Pay the Rent" concert.

7) **Next Board Meeting:** Monday June 19, 2017 7:00 PM at Unitarian Church of Harrisburg.

8) **Adjournment:** Adjournment was proposed at 8:50 PM by Marlene and seconded by Doug with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.