



Harrisburg Gay Men's Chorus Board Meeting Minutes February 19, 2017

Location: Unitarian Church of Harrisburg

Attending: Aaron Menzer, Marlene Kanuck, Ted Neal, Doug Wentz, Tom Lynes, Bob Nease

Absent: Steve Creps-Rougeau, Adam Gustafson

Guests:

- 1) **Call to order:** The meeting was called to order at 6:05 PM by President Aaron Menzer.
- 2) **Additions/Deletions to the Agenda:**
 - n/a
- 3) **Approval of Minutes**
 - Approval of the December minutes was proposed by Doug and seconded by Tom with all voting in favor.
- 4) **Reports**
 - **President:**
 - No report.
 - **Vice President:**
 - Marlene phoned into the January 22 board brainstorming session, and took donations at the door for the February 12 fundraiser.
 - **Secretary:**
 - Ted received existing documents and logon information for current grant requests from Jeff Mitchell. Aaron was in attendance as well.
 - **Treasurer:** refer to following documents:
 - HGMC P&L Events 2017-02-18
 - HGMC P&L Detail 2017-02-18
 - HGMC P&L Monthly2017-02-18
 - HGMC Balance Sheet 2017-02-18
 - HGMC Treasurer Report for December 18.pdf
 - Approval of the Treasurer's report subject to audit was proposed by Doug and seconded by Ted with 5 voting in favor and 1 abstention.

- The Valentines Fundraiser at 704 Lounge raised \$968.75 total.: \$780 at door, \$87 for 50/50 tickets, \$121.75 in tips.
- Board indicated it would like to see a copy of the final contract with Adam.
- Dan will continue as accompanist at his current salary through 2017.
- **Artistic Director:**
 - No report.
- **Committees:**
- **Fundraising:**
 - Doug noted there is not an actual Fundraising Committee at this time. Marlene volunteered to oversee one.
- **Annual Campaign:**
 - Doug noted a donation resulted from the email promoting the February fundraiser.
- **Production:** no report. Aaron will ask Adam about the theme for the Spring Concert.
- **Public Relations:** refer to document PR Report - February 2017.
- **Farm Show Report:** Bob indicated that the Sports and Outdoor stand grossed \$20,489. He will investigate whether HGMC gets a percentage of the gross, or of the profits.

5) Old Business

- **Ordering tuxedos for the 30th anniversary concert.**
 - Chorus members will pay for a portion of the tuxedos, and HGMC will subsidize.
 - Chorus members must get measurements for their tuxedos. Measurements should be finalized no later than March 6th.
 - Doug will create a webform for the chorus members to record their measurements.
 - Tuxedo orders need to be placed as quickly as possible to allow HGMC photograph to be included in Spring Concert material.
 - Paul Foltz will place the actual order.
- **Fixing a date and time for 30th season group portrait**
 - A motion to offer Angela Dicks a stipend of \$100 for taking the group portrait was proposed by Doug, and seconded by Marlene with all voting in favor.
 - Tom will reserve the Capitol Rotunda for Saturday March 25 between 10:00 AM – 12:00 PM for the photograph.
- **Participating in Farm Show concessions.**
 - The Board determined that Bull Ride Mania on Saturday April 8th between 5:00 PM – 10:00 PM would be a good choice due to its being on the weekend, and consisting of a large proportion of beer sales.
- **Grant Writing Next Steps**
 - The Foundation – Arts for All application becomes available April 1.
 - The PA Council for the Arts application becomes available in June.
 - Marlene suggested that three board members working on a grant request together can speed up the process considerably.

6) New Business

- **Determine Target Dates and Potential Venues for 2017-2018 concert season.**
 - This item was tabled for the March board meeting.
- **Create and assign work groups for the following:**
 - Locate a worthwhile charity endeavor for HGMC outreach / volunteer effort (e.g. Ronald McDonald House in Hershey.)
 - o Tabled until next board meeting
 - Update / revise the Mission and Vision statements to align with current goals.
 - o Tabled until next board meeting or it may be made a part of bylaw update.
 - Update / revise the Bylaws for HGMC.
 - o Marlene, Doug, and Steve had indicated at the October Board Meeting they would take this up.
 - o Target Date is for the May 12 Board Meeting.
 - Expand corporate patron base to increase corporate donations. Corporate Campaign mailing target is June 1
 - o Locate and list all local corporate grant opportunities.
 - o Build list of area LGBT-friendly businesses (*general* targeting).
 - o Build a list of area major companies that promote diversity with pro-LGBT corporate policies (*specific* targeting).
 - o No actual work group was created. Ted expressed interest in helping with this.
- **Request by Jeff Mitchell and Eddie Diehl to use HGMC as sponsoring non-profit organization for their Cabaret Show in exchange for a percentage of the proceeds.**
 - A motion to allow the show to use HGMC as a byline for one performance at HMAAC only, with no HGMC logo use allowed was proposed by Doug, and seconded by Marlene with 5 voting in favor, and 1 opposed.
 - As part of the discussion of this request, Aaron agreed to investigate whether a signed contract with HMAAC exists for our Spring concerts.
- **UCH – “Pay the rent” concerts. Have they contacted us? Should we contact them?**
 - Aaron agreed to contact the church concerning this, since they have not contacted us.

7) **Next Board Meeting:** Sunday March 19, 2017 6:00 PM at Unitarian Church of Harrisburg.

8) **Adjournment:** Adjournment was proposed at 7:45 PM by Aaron and seconded by Ted with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.