

HGMC Treasurer Report for July 16, 2023

June Treasurer reports are included: Balance sheet 07-16-2023; P&L 2022-23 Budget YTD, P&L Detail 08-01-2022 through 07-16-2023, 2023 Preliminary Silent Auction Report, Comparison Balance Sheet 07-1-2022 to 07-31-2023.

- GALA Refunds—There have been no inquiries. No new action. The finance committee will discuss at next meeting. GALA performance registration was completed on May 3, 2023. GALA annual membership fee has been paid for \$250. GALA individual early registration has opened. Price increases in October. GALA finances will be handled through the budgeting process.
- Membership dues. Fall Membership dues 18 of 21 have been paid. Spring memberships dues 17 have been paid
- Board Member sponsorships. (Excess Membership Dues). Winter dues – 6 of 7 paid. Spring dues – 6 of 7 have been paid. Invoices on groupanizer
- Royalties update. –
 - BMI – 1st quarter have been filed, 2nd quarter to be filed this week
 - ASCAP – 1st quarter have been filed, 2nd quarter to be filed this week
- Chorus Financial Records to be gathered, reviewed, and stored in storage unit (nothing additional since last report) – Nothing new
- PA Bureau of Corporations filing (nothing new)
 - Decennial filing done. I haven't been able to download. New link to be requested
 - I am investigating Bureau of corporations filing to see what needs to be updated.
- PA Bureau of Charities filing voluntary report was filed on 11-14-2022 and corrected. Copy of the certificate filed on groupanizer. Filing for 2022 is due by 11-14-2022
- T-shirts stock - New members have been provided black t-shirt. No one has been invoiced. Donation of \$16 dollars if able.
- Grey T-shirts and plaid shirts for spring. 37.50 per person. Members asked to pay half of the cost if able. So far \$337.50 paid toward costs of \$888.79
- Groupanizer is currently being paid monthly. You only need to alert me if you get a past due notice when you log on. Currently paid through July 31. Hopefully can be transitioned to Chorus Connection by then.
- Chorus Connection has been purchased with a one year license
- 2022 books
 - Chris Aulbach will be doing the audit
 - Books will be prepared for review by the end of July
- See Treasurer administrative calendar for 2023 in the January report.
- Reviewed Benevity profile. Everything appears to be current. Next update in August

Respectfully submitted to the board by Steven Creps, HGMC Treasurer, on July 16, 2023

Actions needed:

- Request from Production for an adjustable piano bench for Tracy. \$287 plus tax.
- Request to transfer \$1700 additional to the GALA Savings Fund. Amount over the budget for Farm Show in 2022-23.
- Request from Treasurer for Continuing Budget Resolution starting August 1, 2023 until August board meeting, allowing for continued spending for obligated debts and routine expense at the same level as the 2022-23 Budget. Budget is not ready for adoption at this time.
- Request for the following terms for new AD contract:
 - Stipend \$900 monthly = \$10, 600 annually
 - Search committee permission to negotiate salary up to \$1000 monthly
 - Rehearsals
 - Weekly Monday rehearsals as agreed
 - Two Weekend retreats/rehearsals
 - Dress rehearsals as scheduled
 - Performances
 - Up to five performances of Holiday concert
 - Anti-Valentine Day Cabaret
 - Up to five performances of Spring Concert
 - GALA Festival performance in Minneapolis
 - Voices United Concert
 - Two pay the rent performances at UCH
 - Up to six additional outreach performances annually
 - Expenses
 - Travel expenses for chorus event at charitable mileage rate
 - Travel expenses to GALA (airfare, hotel, registration, per diem meal allowance)
 - Other
 - Monthly written Board report
- Request for the following terms for AAD contract:
 - Stipend \$400 monthly = \$4800 annually
 - Treasurer/President permission to negotiate salary up to \$450 monthly
 - Rehearsals
 - Weekly Monday rehearsals as agreed
 - Two Weekend retreats/rehearsals
 - Dress rehearsals as scheduled
 - Performances
 - Up to five performances of Holiday concert
 - Anti-Valentine Day Cabaret
 - Up to five performances of Spring Concert
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