

# HGMC Finance Committee Report for July 16, 2023

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Finance committee meeting was held February 16, 2023 at 6 pm by zoom

Members present: Steven Creps-Rougeau, Paul Foltz, Marlene Kanuck, Bob Gibson, Jose Venereo, Fred Warner

## Grant Writing (Steven Creps-Rougeau)

### **Written Report (not discussed at meeting):**

#### **PPA (PA Partners in the Arts) Program Grant**

**2022-2023** PPA Program Stream Grant Application was filed January 16, 2022. Award letter was sent in December. Has been signed and returned. Check has been received and deposited. 2023-24 Fiscal sees a shift in the program stream grants to Creative Sector Flex Fund.

**2023-24** Program has been changed to Creative Sector Funding. Maximum grant of \$5000. Program stream has sunsetted. Application will be due September 1. We will request funding for our Spring 2024 concert.

#### **Arts for All Partnership Grant**

**2022-2023 Grant** We have been approved for \$7500 grant for 2022-23 season to produce our Holiday Concert. Acceptance letter returned. Funding has been received and deposited. Final report is due October 1, 2023

**2023-2024 Grant** We have been awarded \$5000 for Holiday 2023 concert. Contracting in process.

## Farm Show (Robb Papapietro)

Nothing new

## Silent Auction (Marlene Kanuck)

### **Report: see separate report from Marlene**

See separate financial report

One item payment is outstanding for \$25

## Dining with HGMC (Fre Warner and Stephanie Lynne Smith)

- Nothing New

## Anti-Valentine Cabaret (Paul Foltz)

### **Report:**

Schedule for February 14, 2024

## Halloween Fundraiser (Fred Warner)

### **Report:**

Scheduled for Saturday, October 21, 2023 with Lizzie Beaumont and Betty Whitecastle hosting at 704.

## Merchandising (Allan Jespersen)

Nothing new.

## Annual Campaign (Steven Creps-Rougeau)

### **Report:**

- YTD tallies
  - Playbill advertising - \$2,062.50
  - Sponsorships Corporate - \$9,824
  - Sponsorships Personal - \$10,409.70

- In kind donations – \$2671.95
- Concert Income - \$2356
- Tasks
  - Handwritten Thank you notes to donors – Paul or Kyle
    - All donors over \$250 get a handwritten thank you mailed
    - All donors over \$100 get a printed thank you mailed.
  - Playbill copies to advertisers – Steven with thank you note.
  - Treasurer to mail/email tax letters – all donors
  - Begin prep on 2023-24 in August 2023.

#### Budget Planning (Steven Creps-Rogueau)

Budget meeting is scheduled for Tuesday, July 25, 2023 at 6:30 pm via zoom

Committee chairs please submit budget requests to Steven Creps-Rogueau by Friday, July 21.

#### Fundraising Committee Meeting

Scheduled for Thursday, July 20, 2023 at 6:30 pm via zoom.

2023-24 Fundraising budget and planning

GALA fundraising/budget

Respectfully submitted on July 16, 2023

Steven Creps-Rogueau, HGMC Finance Committee Chairperson