

**Job Description:**     **ARTISTIC DIRECTOR, Harrisburg Gay Men's Chorus**

**Supervised by:**     Chorus President, Chorus Board of Directors

**Purpose of Position:** To develop and carry out artistic programming, collaborations and concerts that enhance the mission of the organization.

**Time Commitment:** Part-time salaried position. 5 to 10 Hours weekly.

**Chorus Mission:**     To make the arts accessible to all, and to present entertaining and enlightening musical programs that will enrich our community through acceptance and understanding of our diversity.

**Responsibilities:**

**1. Design, coordinate, and direct Chorus programming**

- Organize and direct an annual performance schedule, including winter and spring concerts, Voices United concert, outreach concerts, quadrennial GALA Choruses Festival performances, and additional performances in conjunction with the Chorus Board.
- Organize a 14-16-week rehearsal schedule at the beginning of each concert semester.
- Conduct auditions at the beginning of each concert semester.
- Coordinate the production of and distribution of rehearsal tracks for members.
- Audition, select, and coach soloists and small group ensembles as needed for concerts.
- Manage communication and planning details for Chorus outreach concerts.
- Schedule workshops and identify workshop presenters as approved by Chorus Board
- Audition and supervise the Principal Accompanist, and other musician staff.

**2. Communicate regularly with the Chorus Board and other Chorus leadership**

- Attend monthly Board meetings and provide an oral or written monthly report to the Board.
- Communicate any planned or emergency absence at rehearsals or Board meetings to Chorus President in a timely manner
- Attend and provide input for Leadership retreats, as periodically scheduled.
- Participate in long range planning activities of the Chorus Board

**3. Facilitate the work of the Board Committees, primarily with Production, Public Relations and Finance Committees.**

**4. Collaborate with the Chorus, the Board, volunteers and other community organizations to promote a positive atmosphere and to increase the visibility of the Chorus.**

**Required Experience, Knowledge, Skills and Abilities:**

- Demonstrated experience with Bachelor's or Advanced Degree in Choral Conducting. Equivalent experience may be considered in lieu of formal training
- Experience and willingness to work with LGBTQ+ affirming community
- Outstanding musicianship with a broad knowledge of male choral repertoire, with an understanding of a diverse range of gender identities and voices
- An ability to work within electronic mediums, and to provide rehearsal materials including voice part recordings
- An expectation of traveling within the Central PA area and to the quadrennial national GALA Festival
- A good sense of humor