



Harrisburg Gay Men's Chorus
Draft Board Meeting Minutes
September 18, 2016

Location: HGMC President's Residence

Attending: Aaron Menzer, Ted Neal, Kevin Wagner, Doug Wentz, Marlene Kanuck, Bob Nease

Absent:

Guests: Jeff Mitchell

1) **Call to order:** The meeting was called to order at 6:01 PM by President Aaron Menzer

2) **Additions/Deletions to the Agenda:**

- Approval of Annual Meeting (8/15/2016) minutes was deleted as they had not yet been received.

3) **Reports**

- **President:** refer to document 09182016 PRESIDENTS REPORT.pdf
- **Vice President:** no report
- **Secretary:** no report
- **Treasurer:** refer to following documents:
 - 160918 Treasurer Report.pdf
 - PROFIT & LOSS DETAIL - SEPTEMBER 2016.pdf
 - PROFIT & LOSS - SEPTEMBER 2016.pdf
 - BALANCE SHEET - SEPTEMBER 2016.pdf
- No issues were found with the reports, but approval was tabled **until next meeting to allow Doug and Kevin to finalize some incoming money as donations vs. advertising.**
- **Artistic Director:**
 - refer to document HGMC September 2016 AD Report.pdf
 - Aaron will follow-up with the Production Committee about getting small flashlights for the Christmas Concert.
- **Committees:**
 - **Fundraising:** refer to document DonorSummaryListing-Sept2016.pdf
 - **Annual Campaign:** refer to the following documents:
 - Annual Fundraising Campaign Report-Sept2016.pdf

- This report notes Pinnacle Health's requirement to report to them how their donation will serve our mission. Everyone agreed to change the free concert ticket allotment to 50 tickets to LGBT Center of Harrisburg and 25 tickets to Capital Area School for the Arts. (25 tickets are also designated for 704 Lounge.)
- AdvertisingRegistry-Sept2016.pdf
- **Production:** no written report
- **Public Relations:** refer to document PR Report September 2016.pdf
 - We agreed to create concert specific playbills going forward as opposed to annual playbills.

4) **Old Business (** Do these items belong here? **)**

- **October 29th Fundraiser at 704 Lounge.**
 - The following was agreed upon:
 - The proposed poster was approved with minor changes.
 - 30 posters will be printed.
 - We will request HGMC members not in costume to wear HGMC black tee shirts.
 - We will do a 50/50 drawing. Doug and Marlene will handle this.
 - We will not raffle gift baskets.
 - We will not do a Facebook boost for this particular event.
 - Aaron will take charge of food.
 - Kevin will handle staffing the door.
 - Kevin will head up selecting costume judges.
 - Costume prize amounts and number of prizes will be determined during the course of the event depending on receipts.
 - These items require follow-up:
 - Aaron will contact Adam about a DJ.
 - Aaron will contact the 704 management about having the bartenders wear HGMC tee shirts, the feasibility of having Jell-O shots, and to have our posters approved.
- **Christmas Concert (** Please review. I'm fuzzy on any final decisions **)**
 - The proposed poster was approved.
 - We will continue the practice of Exchange Ads in the playbills.
 - Other decisions were tabled until the October 16 board meeting.
- **LGBT Chamber of Commerce Representatives**
 - Bob and Aaron will be the official chorus funded representatives. Note that Ted and Marlene are independent members and can serve as backups.
- **PA Farm Show**
 - Bob has been in contact with Centerplate, and is working to secure an upper arena stand for Bullride Mania on Saturday November 19.

5) **New Business (** Do these items belong here? **)**

- **William Penn Social Association Performance**
 - The WPSA is having their annual member appreciation day on October 15, and is interested in having the HGMC perform. No decisions can be made on this until Aaron meets with Adam, **but there was a consensus that this would be unlikely due to the amount of songs needed and the number of members unavailable that day.**
- **2017 Central PA Pride Fest**

- Andrew Campbell, Vice president of Pride Fest, expressed interest in having HGMC and the Capital City Bears sponsor a beer tent. This would require both organizations to split a \$85 fee for a PLCB license. A number of questions and concerns were raised, and so the item was tabled until the October Board meeting. Among the questions and concerns:
 - Who would staff the tent?
 - Would HGMC need RAMP Certifications?
 - What are the contents of the agreement?
 - Who is legally liable for any alcohol related incidents?
 - Could Andrew Campbell attend the October Board meeting and address our concerns?
- **Selection of a Vice President.**
 - John Folby has resigned as Vice President. In accordance with the by-laws, his successor will be decided by the board, and selected from within the board if possible. Marlene and Bob both expressed tentative interest in the position, and will meet with Aaron between now and the next board meeting, when a decision will be made.
- **World AIDS Day at Appalachian Brewery**
 - Bob spoke with Rosemary Brown, President and CEO of Alder Health at the 9/14/2016 CPLGCC Mixer. She expressed interest in having HGMC perform on December 2, 2016 at Appalachian Brewery sometime between 7-10 PM. No fees were discussed. It was noted that this is the day before our December 3 Christmas Concert. **Discussion of this issue was tabled until the October board meeting.**

6) **Next Board Meeting:** Sunday October 16, 6:00 PM at the Unitarian Church of Harrisburg

7) **Adjournment:** Adjournment was proposed at 8:13 PM by Marlene and seconded by Doug with all voting in favor.

Respectfully submitted by Ted Neal, Secretary.