

Production Committee  
Notes from 10 July 2022  
Topic: Season Calendar

- 1) Spring Semester debrief:
  - a) June Shows
    - i) Generally, all went well, Ephrata was the overall best performance, Tree of Life is good for streaming, okay as a live venue, outside performances are best if there is a venue with a band shell (Reservoir Park), 90-minute framework works very well for us.
  - b) Hershey Outreach
    - i) Generally okay, chaotic getting it all arranged; need for a cart for when we have to haul sound equipment and there is a need for a wheeled case for the piano.
    - ii) Outreach form:
      - (1) In an attempt to get the outreach programs more organized, a form was suggested that would contain all contact info, requirements, scheduling etc. to help a performance run more easily.
        - (a) In the past all outreach requests were handled by the President and/or A.D.
        - (b) Paul volunteered to work on a draft form.
  - c) Enola Ice Cream Social
    - i) Agreed that it was the smoothest running concert of the day.
    - ii) Bob was prepared and could be okay as a backup/substitute pianist or conductor with enough time to prep.
  - d) Harrisburg Pride – are we ready?
    - i) Men's Chorus is scheduled to go on at 1:30 PM
    - ii) Steve is checking on the keyboard/monitor set up for the Womyn's Chorus as well as the 2 mics we will need.
    - iii) Sound and Risers – The Festival usually has all the sound requirements handled. Risers are impractical to use at this event
    - iv) Booth – Fred has taken on the organization of the booth
      - (1) Lawrence will contact Lindsay to arrange that she is in attendance all day at the booth
- 2) Concert Dates – Holiday Concert (Friday, Saturday, Sunday) – one full weekend, one possible preview weekend
  - a) Previews (if available) Dec. 2 – First Friday at 1<sup>st</sup> Reformed in Lancaster, Dec. 3 or 4 (preferred date) at Middletown
    - i) Steve will share any contact info he has with Paul to set up dates.
  - b) Main Concerts Dec. 16 – 17 – 18
    - i) Suggested times: Fri.@ 7, Sat@ 4, Sun@ 4
    - ii) Streaming – will record concert for later broadcast on our Channel
      - (1) Paul will Contact Dan about becoming a regular T.D. for the Chorus as well as organizing the broadcast. He will also contact Joey Randazzo for our regular video recording.
- 3) Venues
  - a) Harrisburg – Friday, Unitarian Church
    - i) Steve will contact the UCH office to finalize.
  - b) Out of town:

- i) Ephrata: Saturday, Berg Strasse
  - (1) Lawrence will finalize this date
- ii) York: Sunday, Heidelberg
  - (1) Paul will finalize this date

#### 4) Rehearsals

- a) Stephanie requested starting the 29<sup>th</sup> August with auditions and 1<sup>st</sup> rehearsal – she would be in person that date.
  - i) Additional auditions would be by appointment and done virtually
- b) Labor Day is a usual holiday from rehearsal
  - i) 12<sup>th</sup> and 18<sup>th</sup> rehearsals would be on Tracey and rely heavily on sectional work
    - (1) Stephanie is on screen for the 26<sup>th</sup>, in person for the 3<sup>rd</sup> of October
    - (2) There will be a workshop weekend October 23 and 24<sup>th</sup> with Stephanie
      - (a) Try to arrange our “pay the rent” Sunday for the 30<sup>th</sup> or possibly the 23<sup>rd</sup>(?)
  - ii) Due to the York 20<sup>th</sup> performance request, pending approvals, rehearsals are already scheduled for 1<sup>st</sup> and 15<sup>th</sup> August
- c) Where are we planning to rehearse?
  - i) UCH – free and available. They have expressed willingness to have us return there.
  - ii) Steve is the Liaison with the UCH office/personnel. He will check on Wi-Fi, the TV screen as well as developing the rehearsal dates, and asking if the sanctuary now has A.C.
- d) Length of rehearsal
  - i) Anticipated a need for longer rehearsals due to new music that may not be as well known to the singers.
    - (1) Decided to try a 6:30 to 9:15 format allowing for the need that some will have to arrive late due to work.

#### 5) Details

- a) Title and Theme:
  - i) “It’s Finally Time to Come Out for the Holidays, Again . . .”
  - ii) Steve will send Stephanie the access to review the never performed music selected for the Holiday 2021 concert for possible inclusion.
- b) Lawrence will have a PR outline for 1<sup>st</sup> Semester no later than the September Board meeting
  - (1) Please include dates for both print media as well as social
  - (2) Lawrence will contact Chris for the Design files that were done for the 2021 Christmas Concert for possible reuse.
  - (3) Steve suggested his husband, Jefferson, as a possible source for graphic design as well.
- c) Steve will have a first semester financial plan with various, specific due dates ready to be shared by the September Board meeting at the latest
  - (1) Steve: will you be assembling the program? (Never asked or answered)
  - (2) Deadline for concert information for Annual Campaign – 1<sup>st</sup> October
  - (3) Rack card deadlines: full season info/Winter concert only (Never asked or answered)

#### 6) Spring Semester Basics

- a) Title is needed soon. All are charged to be clever.
  - i) Steve will send Stephanie the access to review the never performed music from the Spring 2020 Concert

- b) When:
  - i) June 9 – 10 – 11
  - ii) Rehearsals will begin January 16<sup>th</sup> (MLK Weekend)
  - iii) Streaming – as with the holiday concert; filmed for later broadcast
- c) Where – Venues
  - i) UCH – if air conditioned. If not??
  - ii) Harrisburg:
    - (1) Pursue Outdoor performance/venue - TBD
  - iii) Out of Town: Make Middletown a main concert venue, possibly Ephrata
  - iv) More discussion at the next meeting

7) Additional Season work

- a) Cabaret
  - i) Anti-Valentine show; a co-production with Theatre Harrisburg
    - (1) Tuesday February 13<sup>th</sup>
    - (2) Desserts and a show
      - (a) Possibly coordinated with the dinner fundraiser idea
      - (b) Fred has expressed interest in developing this idea
      - (c) Paul will be the Liaison with the Theatre
- b) Voices United, 2023
  - i) Definitely doing it
  - ii) Possible structure change to a music festival with a guest conductor
- c) Outreach Clarification
  - i) How many/how often?
    - (1) Plan for monthly that may or may not be completely used.
- d) Plan for team of conductors – TBD

- 8) Date for next meeting will be set after Stephanie has had a chance to review the “unperformed” music files and will focus on the production elements for the Holiday concert.