

HGMC Treasurer Report for May 16, 2021

May Treasurer reports are included: P&L by month; P&L detail April 1, 2021- May 14, 2021; Balance sheet 05-14-21; Proposed Budget for Spring 2021 concert

- GALA Refunds – Refund check has been received. Donation check for \$2000 has received by GALA. Will give members who paid a deposit the choice to get refund of \$75 or donate it to the chorus.
- Membership dues. Invoices for Spring Due are posted in groupanizer. 13 members have made payments.
- Board Member sponsorships.
 - \$50 minimum donation to chorus per semester, \$100 per year.
 - 7 members have made full payment.
 - 2 advance payment for Winter 2021-22
- Royalties update. –
 - BMI – 1st quarter 2021 report has been filed. Year end payment of \$251 has been paid.
 - ASCAP – 1st quarter report has been filed.
 - ASCAP has asserted that it holds the rights for live streaming performances on youtube, and sync rights are not needed for live streamed events (does not include prerecorded performances)
- 2019 Year End Books
 - Annual Review of Books to be completed – Books have been turned over to Robb P.
- 2020 Year End Books
 - Preparing books for Robb to review.
- Chorus Financial Records to be gathered, reviewed and stored in storage unit (nothing additional since last report) – Nothing new
- PA Bureau of Charities filing – nothing new
 - Renewal will be required by 11-15-2021.
 - I am investigating Bureau of corporations filing to see what needs to be updated. Probably need to file officer changes and bylaw changes. Likely a small fee associated with each. (not done yet-no update)
- Smile.amazon. Nothing new.
- 990N has been e-filed. Copy of certification on groupanizer
- Facebook fundraisers. We have received a check for Feb and March for \$605.
- Small Business and Non-profit grants related to COVID relief may be available for us to apply for
 - Nothing new to report. Monitoring for any new programs.
- Grant for spring concert from Arts for All will need to be spent on that concert only. I will be contacting TFEC about modification of this grant application.
- Paypal donations button update are in process.
- Working on completing venmo setup.
- Keystone Business Alliance profile has been updated to list Chris and Kyle as contacts. Check for dues for 2021 mailed, has not been cashed yet.
- I will be contacting Erie Insurance to review policies to be compliant with contract with Whittaker and coverage for covid liabilities. Will complete by the end of the month so we are up to date for June event
- 2021-22 budget planning. We will have a finance committee meeting in June to discuss fundraising and annual campaign. We will have a meeting for budget proposal for 2021-22 as well. Perhaps at the same time. Committee chairs should sent budgetary requests to me by the end of May. Budget approval at July meeting.

Respectfully submitted to the board by Steven Creps, HGMC Treasurer, on May 14, 2021