

HGMC Treasurer Report for December 20, 2020

November Treasurer reports are included: P&L by month; P&L detail August 1, 2020- December 20, 2020; Balance sheet;

- GALA has been cancelled.
- GALA Refunds – See separate report.
- Membership dues. Membership dues invoices have been posted to groupanizer for Winter Semester. Email notification sent to active members. 12 members have made payment. Invoices for Spring Due will be added in February
- Board Member sponsorships.
 - \$50 minimum donation to chorus per semester, \$100 per year.
 - 5 members have made full payment. 1 has paid for winter portion.
- Royalties update. –
 - BMI – 3rd quarter report has been filed. No activity.
 - ASCAP – 3rd quarter report has been filed. No activity
- 2019 Year End Books
 - Annual Review of Books to be completed – Reports have been updated and are ready for review.
- Chorus Financial Records to be gathered, reviewed and stored in storage unit (nothing additional since last report) – Nothing new
 - Robb has prior records place in storage
 - Records in storage to be reviewed, organized and discard what is not needed
 - Important reports to eventually be digitized
- PA Bureau of Charities filing
 - Bureau of Charities Report for 2019 was submitted and rejected in November. Report was revised and submitted on 12-12-20. Original \$375 paid was refunded. Additional information was required and submitted in 12-16-20. Certification approved on 12-18-20. Total payment \$100 for registration and \$300 for late fees. Renewal will be required by 11-15-2021.
 - Certificate uploaded to groupanizer
 - Application will be uploaded later.
 - I am investigating Bureau of corporations filing to see what needs to be updated. Probably need to file officer changes and bylaw changes. Likely a small fee associated with each. (not done yet-no update)
- Smile.amazon
 - Nothing new.
- Small Business and Non-profit grants related to COVID relief may be available for us to apply for
 - Nothing new to report. Monitoring for any new programs
- Group registration for GALA Leadership Symposium was purchased. Participants can reimburse chorus for the amount they feel is appropriate. Check to PO BOX or use website to make a donation. Two donations have been processed.
- End of year is approaching. Board members who are due reimbursements or would like credit for in-kind donations, should get information to me as soon as possible.
- Grant for fall concert for \$3000 will likely need at least partial reimbursement. It expires on 12-31-2020. I will submit our expenses and await their decision. Please have any expenses related to this concert to me ASAP.
- Grant for spring concert from Arts for All will need to be spent on that concert only.

- Received confirmation of the PCA grant for 2020-21. \$2000. Paperwork to be processed yet. However state only funded 5 months so far. Not sure if the \$2000 reflects the 5/12 reduction or if our payment will be reduced to just under \$1000.
- Paypal donations buttons update are in process.
- Would like to add Venmo as a payment option. Will need board action to proceed.
- Request board action to rescind transfer of \$3500 into the GALA Savings Fund for travel expenses for AD and Accompanist to GALA Festival 2020, and remove the spending restrictions on these funds. The funds would be transferred back to general fund and Checking account. Making the net transfer for the fiscal year \$0. This would not effect funds already set aside for Member travel.
- Request board action to keep the remainder of the GALA Savings fund (\$11696.07) in place for use for GALA Festival 2024. Distributions rules would be determined by the Chorus Board before registration begins for Festival 2024.

Respectfully submitted to the board by Steven Creps, HGMC Treasurer, on December 20, 2020