

ACTION PLAN for S.M.A.R.T. GOAL

The Board will designate one of its members to form a committee to review and amend the bylaws, policies and procedures of the organization, present monthly proposals to the board, and compile the final approved documents to the membership for ratification at the August 2021 annual meeting.

Benchmark for Success

More clearly defined Bylaws, Policies and procedures within redundancies, conflicts and vague references.

Evaluation Plan

Final approved and ratified set of documents

Strategic Action Description	Party Responsible	Begin Date	Due Date	Resources Required
Establish Committee	Committee Head	07/01/20	08/01/20	membership
Schedule Monthly Meeting	Committee Head	07/01/20	08/01/20	membership
Review Current Bylaws & Policies and Procedures	Committee	08/01/20	09/01/20	Copies of current documents
Submit Monthly Proposals to Board	Committee Head			
Vote on Proposals at Board Meetings	Board			
Presents all Board Approved Proposals to membership at Annual Meeting for Ratification	Committee Head or President			

Potential Hazards

Hitting road blocks, lack of a consensus on wording, disagreement, time.

Additional Notes