



Harrisburg Gay Men's Chorus Board Meeting Minutes May 17, 2020

Location: Video Conference Call

Attending: Kyle Junk, Doug Wentz, Steve Creps-Rougeau, Ted Neal, Marlene Kanuck, Robb Papapietro, Chris Aulbach, John Compton, Kyle Weary

Absent: Seth Hammond

- 1) **Call to order:** The meeting was called to order at 7:09 PM by President Kyle Junk.
- 2) **Additions/Deletions to the Agenda:**
 - New Business – Artistic Director Contract
 - New Business – 2019 Financial Review
- 3) **Approval of April 19th Meeting Minutes**
 - Steve noted that the reference to HGMC's bank should be the Orrstown Bank and the reference to PA 501 (c)(3) should be Pennsylvania Bureau of Charitable Organizations.
 - Approval of the minutes as revised was proposed by Robb and seconded by Chris with all voting in favor, apart from Ted as Secretary who abstained.
- 4) **Treasurer Report**
 - Refer to following documents:
 - HGMC Balance Sheet 2020-05-17
 - HGMC P&L by month 2020-05-17
 - HGMC P&L Detail 2020-05-17
 - HGMC Treasurer Report for 2020-05-17
 - Steve emphasized some treasurer's report items including attempts to obtain a federal loan, and the request for board members to submit new budget items. He also noted that Groupinizer Invoices have been created for remaining Board member dues.
 - All voted in favor of the acceptance of the monthly report apart from Steve as treasurer who abstained.
- 5) **Reports**
 - **President:**
 - N/A
 - **Vice President:**
 - VicePresidents Report – May 2020
 - **Secretary:**
 - N/A

- **Artistic Director/Production Committee:**
 - Refer to document: AD-Report-2020-05-17
- **Committees:**
 - **Finance:**
 - Refer to document: HGMC Finance Committee Report 2020-04-18.
 - **Publicity:**
 - Refer to document: PR-Marketing Report -May 2020
 - **Social and Community Outreach**
 - Chris is planning on continuing Game Night at the weekly call-in sessions for chorus members.
 - **IT:**
 - N/A

6) **Executive Session** – This is an off-the-record portion of the meeting where board members can speak freely about their concerns. No official business is decided.

7) **Unfinished Business**

- **Pride Events.**
 - Voices United.
 - Kyle W noted that the event is still on the books for Whitaker Center, but the consensus was that there will be no Central PA Pride events during the Summer due to the COVID-10 virus. Doug noted the festival website does not yet indicate cancellation.
 - York Equality Fest (Fall 2020) – No updates.
 - Lancaster Pride (Oct 24) – No updates.
- **Harrisburg Symphony Orchestra (HSO) Concert.**
 - No updates.
- **GALA 2020 Status – Rescheduled to July 7-11, 2021**
 - No updates.
- **Pennsylvania Bureau of Charitable Organizations Status**
 - Steve reported that there is currently no one at this office responding online or on the telephone.
- **Board Nominations.**
 - Kyle J. reported that Robb and Marlene will each run for an additional term for member-at-large. There are currently no nominees for president or secretary. Chris (currently member-at-large) indicated he will run for a position in some capacity.
 - Steve will send an email to the membership inviting participation.
- **Strategic Planning Retreat.**
 - Refer to General Announcements below for the schedule.
 - It was agreed that this will involve online meetings only as it is unlikely a physical venue will be available.
 - It was agreed that one or two non-board members may attend if interest is shown by any of the chorus members, especially those who may be interested in running for the board.
- **2020-2021 Tentative Concert Season Schedule.**
 - Fall/Winter Concerts:
 - First Reformed Church (Lancaster) (Dec 4) – with Millersville University Glee Club

- Heidelberg UCC (York) (TBD)
- Whitaker Center (Harrisburg) (Dec 19,20)
- Optional: Baltimore (TBD), Capitol Rotunda (TBD)
- Spring Concerts
 - Whitaker Center (Harrisburg)
 - Union Lutheran (York) (TBD)
 - TBD (Lancaster)

8) **New Business**

- **Artistic Director Contract.**
 - Steve proposed, and Ted seconded a motion to create a committee consisting of Steve, Chris, and Kyle J to draw up a new contract. The current one expires at the end of July. All voted in favor.
- **2019 Internal Financial Review.**
 - Steve reported that the 2019 financial materials are ready for review. Chris and Robb offered to conduct the review.
 - Marlene proposed and Doug seconded a motion for Chris and Robb to conduct a review. All voted in favor excepting Steve, Robb, and Chris who abstained.
 - Steve will forward the materials to Robb who will then get together with Chris.

9) **General Announcements:**

- **Strategic Pre-planning Meeting:** Sunday May 31, 2020 (7:00 – 9:00 PM) via Zoom
- **Strategic Planning Meeting:** Saturday June 6 and 13. (10:00 AM – 2:00 PM) via Zoom
- **Monthly Board Meeting:** Monday July 6th. (7:00 – 9:00 PM)
- **Annual Meeting:** Sunday August 10th, (7:00 – 9:00 PM)

10) Adjournment: Adjournment was proposed at 8:02 PM by Robb and seconded by Marlene with all voting in favor.

*Abbreviations: HGMC - Harrisburg Gay Men's Chorus, CPWC – Central Pennsylvania Womyn's Chorus

Respectfully submitted by Ted Neal, Secretary.