

HGMC Treasurer Report for April 19, 2020

April Treasurer reports are included: P&L by month; P&L detail January 1, 2020- April 18, 2020; Balance sheet; P&L Detail by month, 2019 P&L Final, 2019 P&L Detail, GALA report

- GALA has been rescheduled July 7-11, 2021. Not planning to ask for refunds. All funds applied to 2021. See separate GAL report
 - All scheduled contributions to GALA fund have been completed. There have been no distributions to members
 - Chorus Registration, banner, rehearsal space have been paid. Will carry over to next year
 - Member registrations will carry over to 2021. Members were instructed that the 75 dollar deposit was not refundable. The Chorus paid the remainder of the registration. Members will be instructed to not request refund even if unable to attend in 2021. Any refund would be due to HGMC. If needed the chorus can transfer registrations to another member or sell on the GALA Integra marketplace.
- Membership dues. All dues were paid for Winter concert. 11 membership dues have been paid for Spring Semester. 11 memberships due. Board will need to clarify the disposition of Spring Dues
- Board Member sponsorships. (not updated since last month)
 - 4 members have met obligations for year
 - 4 have met obligations for the winter.
 - 1 members winter payment is overdue.
 - \$50 minimum donation to chorus per semester, \$100 per year.
- Royalties update. –
 - BMI – 1st quarter report pending. They have changed their website. Nowhere to enter no events for quarter. If we do not get anything in mail, will need to contact them for instructions.
 - ASCAP – 1st quarter report has been filed
- 2019 Year End Books
 - 2019 Final Profit and Loss for approval at meeting
 - 990N to be filed after approval
 - 1099 were filed in January and distributed
 - Annual Review of Books to be completed – Board will need to appoint persons
- Chorus Financial Records to be gathered, reviewed and stored in storage unit
 - Robb has records to get to me
 - Records in storage to be reviewed, organized and discard what is not needed
 - Recent records to be added to those in storage
 - Important reports to eventually be digitized
- PA Bureau of Charities letter
 - Received letter from state regarding online renewal
 - On investigation our status expired 2001.
 - Address on File is the address of Miller Associates
 - Filing website is on hold secondary to COVID
 - If Unable to renew online, will probably need to contact Bureau
 - May need to consider obtaining professional advise
 - Plan to have everything current as soon as possible
 - This is unrelated to our 501(c)3 status, and corporate registration
 - Corporate registration information will need to be updated as well.

- Smile.amazon
 - Currently addressing administrator update – Still registered as Kevin Wagner
 - No problem or urgency. Keeping on report as a reminder until completed
- Mechanicsburg storage unit monthly fee increased to \$137 last month.
- Budget prep will need to begin for 2020-21 (Aug 1, 2020 – July 31, 2021)
 - Committee chairs need to submit requests by May
 - Finance committee will meet to prepare budget for June meeting
 - Board will need to renew contracts with Artistic Director and Principal Accompanist
 - Planning for post COVID/recession funding will need to be part of this discussion
 - Approve budget at June or July Meeting

Respectfully submitted to the board by Steven Creps, HGMC Treasurer, on April 18, 2020