



Harrisburg Gay Men's Chorus

Board Meeting Minutes

April 19, 2020

Location: Video Conference Call

Attending: Kyle Junk, Doug Wentz, Steve Creps-Rougeau, Ted Neal, Marlene Kanuck, Robb Papapietro, Chris Aulbach, John Compton, Seth Hammond, Kyle Weary

Absent: n/a

- 1) **Call to order:** The meeting was called to order at 7:12 PM by President Kyle Junk.
- 2) **Additions/Deletions to the Agenda:**
 - New Business – Strategic Planning
 - New Business – Nominating Committee
 - New Business – Member Dues for Spring
- 3) **Approval of March 15th Meeting Minutes**
 - Kyle J. recommended addenda documenting the two supplementary meetings which were held to decide the rehearsal schedule revisions in the wake of the COVID-19 virus.
 - Approval of the minutes as revised was proposed by Chris and seconded by Marlene with all voting in favor, apart from Ted as Secretary who abstained.
- 4) **Treasurer Report**
 - Refer to following documents:
 - HGMC Balance Sheet 2020-04-18
 - HGMC P&L Monthly 2020-04-18
 - HGMC P&L Detail 2020-04-18
 - HGMC P&L 2019
 - HGMC P&L 2019 Detail
 - HGMC Treasurer Report for 2020-04-18
 - Kyle J. inquired about the financial status of the chorus in view of seasonal concert cancellations related to the Governor's Stay-at-Home order. Steve reported that HGMC still maintains a balance of approximately \$20,000 not including GALA obligations and anticipates expenses of \$9,000 through August.
 - Steve reported he investigated the possibility of obtaining a small business loan under the Paycheck Protection Program to pay salaries as a result of losses due to the COVID-19 virus. However, he was told by Orrstown Bank that 1099 employees are not eligible. Marlene observed that CPWC did in fact qualify and receive a loan even though their salaries are 1099 as well. It was also noted that the loan would be forgiven. Chris offered to further investigate if HGMC could qualify if and when the Treasury replenishes the program
 - Doug proposed and Chris seconded a motion to authorize Steve to apply for a small business loan under the Paycheck Protection Program if one becomes available. All voted in favor.
 - Steve noted that our Pennsylvania Bureau of Charitable Organizations registration needs to be updated and has apparently been expired for years. Our federal 501 (c)(3) status is up to date.

- All voted in favor of the acceptance of the monthly report apart from Steve as treasurer who abstained.
- All voted in favor of the acceptance of the year end reports apart from Steve as treasurer who abstained.

5) Reports

- **President:**
 - N/A
- **Vice President:**
 - VicePresidents Report – April 2020
- **Secretary:**
 - N/A
- **Artistic Director/Production Committee:**
 - N/A
- **Committees:**
 - **Finance:**
 - Robb reported that all events at the Farm Show Complex are cancelled at least until the end of June.
 - Refer to document: HGMC Finance Committee Report 2020-04-18.
 - **Publicity:**
 - Refer to document: PR-Marketing Report -April 2020
 - **Social and Community Outreach**
 - Chris is planning on adding a group trivia game or something similar at the weekly call-in sessions for chorus members in order to encourage interest in the calls.
 - **IT:**
 - N/A

- 6) **Executive Session** – This is an off-the-record portion of the meeting where board members can speak freely about their concerns. No official business is decided.

7) Unfinished Business

- **Harrisburg Symphony Orchestra (HSO) Concert.**
 - This concert has been rescheduled for November 14, 2020 due to the COVID-19 virus. Rehearsals will tentatively be held on October 25 and November 8.
 - Linda Tedford needs to know if HGMC will participate. Steve moved, and Robb seconded a motion for HGMC to participate on November 14. All voted in favor.
 - No further action is expected on this topic until August.
- **Sharing Our Caring Dinner/Rehearsal.**
 - Doug reported that all remaining 2020 slots for the dinner are filled, and so HGMC will not be sponsoring this until Spring 2021.
 - No further action is expected on this topic until August.

- **Special Music Performance.**
 - The Spring performance has been cancelled. (This is the “Pay the Rent” musical numbers HGMC performs at a Unitarian Church of Harrisburg service.)
 - No further action is expected on this topic until August.
- **York Equality Fest – rescheduled Fall 2020.**
 - A firm date has not yet been established. No further action is expected on this topic until August.
- **Lancaster Pride – rescheduled October 24th, 2020.**
 - Doug noted this date is adjacent to the October 25 HSO rehearsal.
 - HGMC previously agreed to perform at the event when it was scheduled for June.
 - No further action is expected on this topic until August.
- **GALA 2020 Status – Rescheduled to July 7-11, 2021**
 - HGMC will discourage any members from requesting 2020 refunds in order to help to keep GALA solvent. Any 2020 payments will be applied to 2021.
 - Steve moved, and Ted seconded a motion for HGMC to participate in GALA 2021. Everyone voted in favor.
 - Steve moved, and Chris seconded a motion to apply all 2020 payments to 2021, and not request refunds from GALA. Everyone voted in favor.
- **Options for Spring 2020 Concert.**
 - Kyle W. reported Whitaker Center staff are searching for our December contract. Our concerts are on their schedule. He is also checking to see how other choruses are handling the COVID-19 issues.
 - It was agreed that we are not able to finalize any performances, but options were discussed. They included performing a reduced concert at Voices United, or at Lancaster Pride Fest, or to check if the May scheduled venues are available later in the Summer.
 - Doug noted our singing the national anthem for the Harrisburg Senators and York Revolution baseball teams is probably cancelled.
 - Doug brought up the idea of the chorus producing a video over the Summer in lieu of performing live concerts.
 - Additional issues include the willingness of members to collect in a large group later in the Summer and whether the Unitarian Church of Harrisburg will be available for rehearsals.
 - Kyle J suggested using Monday’s rehearsal times for online education sessions teaching members music reading. This could be combined with a social activity (see Committee Reports above.) Kyle W agreed to this approach, and it was noted this can begin on Monday April 27. Kyle J. will email the members about the new agenda.
 - Steve moved, and John seconded a motion to cancel the May concerts, and have the members keep their music for later use. All voted in favor.
- **Voices United 2020.**
 - It was agreed that the decision if and when the concert is to be held needs to be made in early June.
 - The consensus was that the date of the concert is not necessarily contingent on the date of the Central PA Pride Festival, especially because of the availability of Whitaker Center.

8) New Business

- **Strategic Planning.**
 - Doug suggested the Board of Directors schedule a strategic planning meeting to brainstorm the future direction of HGMC, and especially address potential fundraising

and advertising issues resulting from the COVID-19 virus outbreak. It was decided that interested chorus members not on the board should be allowed to attend as well.

- The meeting will occur on a Saturday in June. Available dates are the 6th, 13th, and 20th. The meeting will replace the June Board of Directors meeting.
- **2020-2021 Season Planning.**
 - The Millersville University Marauders Glee Club are interested in singing with us. Doug noted that if we schedule our usual First Reformed Christmas concert on Friday December 4th, this would be a good opportunity for the two choruses to sing together.
 - It was agreed that for our York area concerts, the best scenario would be to aim for Heidelberg UCC for Christmas and Union Lutheran for Spring.
 - HGMC has again been contacted about singing at the Capitol Rotunda on a mid-week early afternoon in December. Kyle J. noted if we accept this concert, it should be specified as optional for members, since there were concerns about too many concerts last Christmas season.
 - Christmas 2020 tentative concerts are Whitaker Center (2), First Reformed Church in Lancaster, and Heidelberg UCC Church in York, along with the Capitol Rotunda.
 - Spring 2021 tentative concerts are: Whitaker Center (2), Union Lutheran Church in York, and possibly Christ UCC Church in Elizabethtown.
- **Nominating Committee.**
 - Steve and Kyle J offered to serve on the nominating committee for the Board of Directors election to be held at the annual meeting in August.
 - Robb moved, and Steve seconded a motion to set up the nominating committee of Steve and Kyle J. All voted in favor.
- **Member Dues.**
 - It was decided that dues for Spring 2020 will not be cancelled or refunded and will still be collected. However, Steve will be lenient in collecting due to some members being out of work.

9) General Announcements:

- **Monthly Board Meeting:** Sunday May 17, 2020 (7:00 – 9:00 PM) via Zoom
- **Strategic Planning Meeting:** Saturday June 6 or 13 or 20. Replaces Board meeting
- **Monthly Board Meeting:** Monday July 6th. (7:00 – 9:00 PM)
- **Annual Meeting:** Sunday August 10th, (7:00 – 9:00 PM)

10) Adjournment: Adjournment was proposed at 9:14 PM by Steve and seconded by Chris with all voting in favor.

*Abbreviations: HGMC - Harrisburg Gay Men's Chorus, CPWC – Central Pennsylvania Womyn's Chorus

Respectfully submitted by Ted Neal, Secretary.