



Harrisburg Gay Men's Chorus Board Meeting Minutes November 17, 2019

Location: Unitarian Church of Harrisburg

Attending: Kyle Junk, Doug Wentz, Steve Creps-Rougeau, Ted Neal, Marlene Kanuck, Robb Papapietro, Chris Aulbach, Seth Hammond, Kyle Weary

Absent: John Compton

- 1) **Call to order:** The meeting was called to order at 7:06 PM by President Kyle Junk.
- 2) **Additions/Deletions to the Agenda:**
 - New Business – Memorial Gathering for John Folby
- 3) **Approval of October 20th Meeting Minutes**
 - Approval of the minutes as was proposed by Robb and seconded by Marlene with all voting in favor, apart from Ted as Secretary who abstained.
- 4) **Treasurer Report**
 - Refer to following documents:
 - HGMC Balance Sheet 2019-11-17
 - HGMC P&L by Month 2019-11-17
 - HGMC P&L Detail 2019-11-17
 - HGMC Treasurer Report for 2019-11-17
 - HGMC P&L Halloween Fundraiser
 - Steve noted this year's Halloween Fundraiser netted more money than last year's (\$906 vs. \$640)
 - All voted in favor of the acceptance of the monthly report apart from Steve as treasurer who abstained.
- 5) **Reports**
 - **President:**
 - N/A
 - **Vice President:**
 - VicePresidents Report – November 2019
 - **Secretary:**
 - N/A
 - **Artistic Director/Production Committee:**
 - Refer to document: ArtisticDirectorReport-2019-11-17
 - Refer to document: Production Concert Preparations SOP

- Steve noted the new concert preparation procedures referenced above.
- Doug will visit the Elizabethtown December 1 venue and send details to Kyle W.

- **Committees:**

- **Finance:**

- Refer to the following documents:
 - HGMC Finance Committee Report 2019-10-20
 - Advertising Registry
 - Donor Registry
 - Song Sponsorship Registry

- **Social and Community Outreach**

- Chris reported a 3-person committee has been formed and a meeting has been planned to develop activities. One idea is a trip to an Escape Room.

- **Publicity:**

- Refer to document: PR-Marketing Report -November 2019

- **IT:**

- N/A

6) **Executive Session** – This is an off-the-record portion of the meeting where board members can speak freely about their concerns. No official business is decided.

7) **Unfinished Business**

- **Music Cataloging.**

- Ted reported that all the SATB files and TTBB files from A through D have been counted and listed on the inventory spreadsheet. This adds up to 167 songs. Nothing has been scanned so far.
 - It was suggested that a crew of multiple people may be able to assist during the December-January break.

- **Winter Concert Season Status.**

- Steve suggested HGMC possibly hosting a post-concert reception at the Unitarian Church of Harrisburg and Union Lutheran Church of York venues. Other venues either provide receptions or we are limited by time and/or space constraints. Steve offered to bring cookies and water.

- **GALA 2020 Status.**

- Refer to document: HGMC GALA Report for 2019-11-17
 - Steve noted delays by GALA in providing information, and their tendency to change deadline dates, procedures, and arrangements.
 - There are a few members on sabbatical who may decide to attend.
 - Hilton Gardens is being dropped as an HGMC hotel option due to its location adjoining an interstate highway.
 - Marlene, who has friends and relatives living in Minneapolis will check into recommended dining spots.

- **Halloween Fundraiser Wrap-up.**

- Chris reported that he was pleased with the outcome of the fundraiser and was especially pleased with the new sound equipment.

- **Farm Show Event – Bull Ride Mania 11/23.**

- See Financial Committee report above.

- Robb reported 9 of 12 positions already filled. Doug noted that 6 volunteers for the food stand is probably enough, and more may produce overcrowding.
- Blue HGMC polo shirts will be worn, and hats or hairnets are required for the food stand volunteers.
- **Voices United 2020 Updates.**
 - The first planning meeting has been held. Kyle W and Steve attended.
 - The concert will be held Friday July 24th. Rehearsals will be held at Colonial Park UCC on July 13th and July 20th with a “Dress” Rehearsal at the venue on July 23rd. There will be two combined chorus numbers. The responsibilities will be divided up among participating choruses the same as last year.
 - The event will be held either at Whitaker Center or Market Square Presbyterian Church depending on the timing of sanctuary renovations at MSP. The major issue at Whitaker Center is parking for participants and attendees.

8) New Business

- **January New Member Recruitment.**
 - Kyle J solicited ideas on ways to improve recruitment.
 - Chris offered that the Social / Community Outreach Committee would keep recruitment in mind when planning activities.
 - Steve noted that getting more people to our concerts also helps in finding potential members.
 - Kyle W suggested a social media presence on Instagram and Snap Chat to reach younger potential members. Steve offered to set up accounts which are free.
- **Harrisburg Symphony Orchestra (HSO) Concert.**
 - The concert date is April 4th. The venue has been changed to the PA Farm Show Complex.
- **John Folby Memorial at LGBT Center Monday December 2.**
 - Barry Loveland notified us about the memorial. The event will be a drop-in from 5:00 PM – 8:00 PM.
 - Barry asked if the chorus or a group of chorus members were available to perform. It was decided that unfortunately due to the timing on a rehearsal night, and the lack of a piano, it would not be feasible for HMC to perform.
 - Doug will reach out to Barry to assist in publicizing the event.

9) **Next Board Meeting:** Monday December 16th, 7:00 PM at Unitarian Church of Harrisburg.

10) General Announcements

- CPWC will appear Saturday November 23rd, 7:30 PM at Market Square Presbyterian Church and Sunday November 24th 4:00 PM at Camp Hill Presbyterian Church.

11) **Adjournment:** Adjournment was proposed at 8:37 PM by Robb and seconded by Seth with all voting in favor.

*Abbreviations: HGMC - Harrisburg Gay Men’s Chorus, CPWC – Central Pennsylvania Womyn’s Chorus

Respectfully submitted by Ted Neal, Secretary.