



Harrisburg Gay Men's Chorus Board Meeting Minutes October 20, 2019

Location: Unitarian Church of Harrisburg

Attending: Kyle Junk, Steve Creps-Rougeau, Ted Neal, Marlene Kanuck, Chris Aulbach, John Compton, Seth Hammond, Kyle Weary

Absent: Doug Wentz, Robb Papapietro

- 1) **Call to order:** The meeting was called to order at 7:03 PM by President Kyle Junk.
- 2) **Additions/Deletions to the Agenda:**
 - New Business – Whitaker Center for the 2020-2021 Season
- 3) **Approval of September 15th Meeting Minutes**
 - Approval of the minutes as amended was proposed by Seth and seconded by Chris with all voting in favor, apart from Ted as Secretary who abstained, and Marlene who abstained due to her not being at the meeting.
- 4) **Treasurer Report**
 - Refer to following documents:
 - HGMC Balance Sheet 2019-10-20
 - HGMC P&L by month 2019-10-20
 - HGMC P&L Detail 2019-10-30
 - HGMC Treasurer Report for 2019-10-20
 - Steve reviewed how the \$100 sponsorships work for the new board members.
 - All voted in favor of the acceptance of the monthly report apart from Steve as treasurer who abstained.
- 5) **Reports**
 - **President:**
 - N/A
 - **Vice President:**
 - VicePresidents Report – October 2019
 - **Secretary:**
 - N/A
 - **Artistic Director/Production Committee:**
 - Refer to New Business: Whitaker Center for 2020-2021

- Kyle W reported that he is happy with the rehearsals so far. Small group numbers will be distributed on October 21 as well as a schedule for memorization. He is still trying to determine why some learning tracks are not getting uploaded to Groupinizer.

- **Committees:**

- **Finance:**

- Robb reported that we will be working at the PA Farm Show Complex Saturday Evening, November 23rd, with one food stand and one or two beer portals.
 - Refer to the following documents:
 - HGMC Finance Committee Report 2019-10-20

- **Publicity:**

- Refer to document: PR-Marketing Report -October 2019

- **IT:**

- N/A

6) **Executive Session** – This is an off-the-record portion of the meeting where board members can speak freely about their concerns. No official business is decided.

7) **Unfinished Business**

- **Music Cataloging.**

- Ted reported that close to five drawers are completed with extracting a good copy, counting copies, and entering data into a spreadsheet. Another chorus member has offered to help. This promises to be a long process.

- **2019 – 2020 Concert Season.**

- There was nothing additional on this topic.

- **GALA 2020.**

- Steve reported on who is planning to go to GALA. Sixteen members have signed up, and he is contacting additional members on sabbatical. The Baritone Section is an area of concern having only two members signed up. Steve also has developed a more streamlined procedure for reserving rooms. We will utilize the HGMC Credit card, since no charges are made until later in the Spring.

- **Storage Unit Damage.**

- Ted reported no damage excepting water stains and debris on plexiglass pamphlet holders. This item can be closed.

- **Portable Sound System (Grant Money).**

- Chris reported that all the purchased sound equipment has arrived and will be ready for the October 26th fundraiser. He expressed concern about all the equipment fitting into the travel boxes that were purchased as well. Sweetwater (the vendor) indicated that this should not be a problem as once the equipment is removed from the shipping cartons the size will be greatly reduced. Chris indicated Kyle W. will assist with directing the sound at the fundraiser.

- **Return of Chorus Keyboard.**

- Chris reported that he will be able to retrieve the keyboard and accessories on October 21. Items should include the keyboard, a pedal, a stand, a case, and a seat.

- **Halloween Fundraiser.**

- Chris reported that everything is falling into place. He will re-send the food sign-up sheet link. The new sound equipment (see above) has been delivered. Chorus members and volunteers are providing talent, food preparation, and sound equipment assistance.
- **Farm Show Events.**
 - See Financial Committee report above.
- **Member Survey.**
 - Chris reported he was encouraged by the survey results showing members do want to get involved in different activities.
 - Refer to document SurveyResults.

8) New Business

- **Voices United 2020.**
 - Marlene reported that the kickoff meeting for the 2020Voices United Concert will be at MCC of the Spirit on November 5. Five choruses are expected to participate, including the 2019 choruses/choirs with the addition of River City Singers. A guest chorus may appear as well if one is decided on.
 - The concert may be held at Whitaker Center due to renovations scheduled at Market Square Presbyterian.
- **Performance Request.**
 - Refer to PR - Marketing Report above for details. The date is Wednesday August 19. The location is in Hershey, PA.
 - The consensus was that HGMC should perform as a chorus or with a small group if Kyle W. is free. The school year begins that week, so it may be problematic.
 - Steve moved, and Chris seconded a proposal indicating that we are interested but can't give them a definite answer until later in the Spring. All voted in favor.
- **Whitaker Center for 2020-2021.**
 - Kyle W. met with Whitaker Center CEO Ted Black and CFO Meghan Clark. They are interested in working with HGMC to make Whitaker Center a home concert base. They are receiving grant money that could be applied to our concerts.
 - If the arrangement works out, concert dates would be December 18, 19, and 20 for Winter and May 21, 22, 23 for Spring. These are Fridays, Saturdays, and Sundays. In both cases Friday night would be a rehearsal, Saturday an evening concert, and Sunday a matinee. There would be no expenses for the chorus.
 - The main areas to work out would be determining a way for there to be pre-concert ticket purchases to estimate attendance while respecting our business model of being donation oriented. One option in the preliminary stage is to offer \$1 tickets online, and free tickets at the door, while collecting donations at the concert itself. Parking is also a concern and could possibly be addressed along with the ticket issue.
 - Steve offered, and Seth seconded a motion to accept the dates and work out the details. All voted in favor.

9) **Next Board Meeting:** Sunday November 17th, 7:00 PM at Unitarian Church of Harrisburg.

10) **Adjournment:** Adjournment was proposed at 8:32 PM by Marlene and seconded by Steve with all voting in favor.

*Abbreviations: HGMC - Harrisburg Gay Men's Chorus, CPWC – Central Pennsylvania Womyn's Chorus

Respectfully submitted by Ted Neal, Secretary.

