

# GALA Savings Distribution Plan for 2020

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Proposal from the Finance committee presented to HGMC Board on July 21, 2019

GALA Choruses festival will occur July 4 – 8, 2020 in Minneapolis, MN

HGMC has already registered the chorus for performance from the general fund for year 2018-19

- Registration \$450
- Rehearsal Space \$90
- Audio Recording \$90
- Printed Program \$25

HGMC will pay for chorus banner out of 2019-20 General Fund – Budgeted for \$150

- There may be additional needs from the General Fund
- Further registration expenses will need to be approved by the Board.

Chorus Artistic Director and Accompanist expenses for GALA will be paid from the General fund

- Budgeted for 2019-20 for \$4050
  - Includes registration, travel, lodging and meal per diem

Chorus Member Registration

- Chorus Members will be responsible for \$75 of the registration fee for early registration
- Chorus will pay the remainder of early registration fee from the general fund
  - \$3850 budgeted for 2019-20 (enough for 20 members)
  - Chorus members will be responsible for the difference for regular or late registration
  - Chorus will retain the registration to redistribute to other members if member backs out
  - Chorus will coordinate registrations in the Fall 2019, Early registration ends Oct 31

Expected expenses for members

- Travel -\$500
- Lodging -\$500 (double room estimated at \$100/night for 5 nights)
  - Member may opt for private room, but maximum reimbursement will be for double
  - Members may choose a higher room occupancy for personal savings, Maximum reimbursement will be for actual expenses.
- Meals -\$200 (\$40/day)

Distributions for member expenses

- GALA Savings should exceed \$11, 000 for distribution
  - Chorus board will determine the final amount for distribution
  - Funds may need to be held for scholarship or additional GALA expenses
  - Additional funds may be available if we exceed budgeted farm show income
- Distributions will be based on hours worked at the Farm Show
  - Total hours Fall 2016-Spring 2019 + gifted hours + Double hours for 2019-20 season
    - Hours for 2019-20 season will be doubled for the count

- Cut off for eligible hours will be Sportmans Show
  - Members may get credit for hours worked for them by other persons
  - Members not going to GALA may gift their hours to other members
- Member percentage = credited hours/total hours works by all members
- Eligible distribution = Member percentage \* Total funds available
- Distributions may not exceed actual expenses
  - \$1200 is the maximum distribution
  - Receipts required for lodging and travel
  - Any excess distributions may be gifted to another member. Otherwise they will be retained by the chorus for scholarship fund
- Eligible distributions for past members or for members not attending and not gifted, will be placed into a scholarship fund
  - Scholarship fund will come from these areas
    - Funds retained by Chorus for this purpose
    - Funds in excess of maximum distribution, and not gifted
    - Funds for eligible distributions to prior members
    - Funds for members not attending and not gifted
  - Chorus Board (or a designated committee) will determine the distribution of scholarship funds with the following priorities:
    - Members needed to balance the chorus sound
    - Members with high financial need
    - Newer members who had less time to accumulate hours
    - All members attending GALA

Prepared by Steven Creps- Rougeau 7-21-19