



## **Harrisburg Gay Men's Chorus Board Meeting Minutes July 21, 2019**

**Location:** Unitarian Church of Harrisburg

**Attending:** Kyle Junk, Steve Creps-Rougeau, Ted Neal, Marlene Kanuck, Doug Wentz, Chris Aulbach, Kyle Weary

**Absent:** Robb Papapietro

**1) Call to order:** The meeting was called to order at 7:14 PM by President Kyle Junk.

**2) Additions/Deletions to the Agenda:**

- Unfinished Business – Accompanist
- New Business – Storage Unit Damage

**3) Approval of June 17th Meeting Minutes**

- Approval of the minutes as amended was proposed by Steve and seconded by Chris with all voting in favor, apart from Ted as Secretary who abstained.

**4) Treasurer Report**

- Refer to following documents:
  - HGMC Balance Sheet 2019-07-21
  - HGMC P&L by month 2019-07.21
  - HGMC P&L Detail 2019-07-21
  - HGMC Treasurer Report for 2019-07-21
- All voted in favor of the acceptance of the monthly report apart from Steve as treasurer who abstained.

**5) Reports**

- **President:**

- N/A

- **Vice President:**

- VicePresidents Report – July2019

- **Secretary:**

- N/A

- **Artistic Director/Production Committee:**

- Kyle W. reported he is finalizing the song selection for both Christmas and Spring concerts and putting together story lines for each of the Christmas songs. Steve and Kyle W. discussed the process of ordering new music.

- **Committees:**
  - **Finance:**
    - Ted discusses the need to determine how to apply the \$5000 one-time grant received from the Schlegel Deibler Foundation. Some options discussed included a new riser, new filing cabinets, and cataloging and maintaining a digital copy of our music inventory. Additional ideas will be solicited at the annual meeting, and this item will be on the September board meeting agenda.
  - **Publicity:**
    - N/A
  - **IT:**
    - N/A

6) **Executive Session** – This is an off-the-record portion of the meeting where board members can speak freely about their concerns. No official business is decided.

## 7) **Unfinished Business**

- **Voices United (July 26).**
  - Marlene reported on the progress made for the event. Everything is on schedule including publicity and playbills. She made publicity postcards and posters available to the board members at the meeting as well. Contracts for leasing Market Square Presbyterian Church will be sent to Steve. Marlene and Steve will co-MC the event.
- **Accompanist Search.**
  - Steve distributed and discussed the accompanist job description. Kyle W. suggested some changes which will be incorporated.
  - Doug moved, and Marlene seconded a motion to approve the amended job description. All voted in favor.
  - Doug will post the accompanist information on the HGMC web site.
- **2019-2020 Budget.**
  - Steve distributed and discussed the budget settled on by the Finance Committee.
  - Everyone voted in favor of the budget. Steve will post it on Groupinizer.
- **2019 – 2020 Concert Season.**
  - 2019 Holiday Concert
    - We have been invited to sing in the Capitol Rotunda Thursday December 12 at 1:30 PM. Kyle W. indicated he is free to direct at that time, so the idea will be pursued.
  - 2020 Spring Concert.
- **Annual Meeting (August 5).**
  - Kyle J. reported that the agenda has been sent to the membership. He will add an item soliciting ideas for using the Schlegel Deibler grant.
  - Marlene suggested and it was agreed that providing food could help attendance. A small sheet cake was thought to be enough.
- **Pride: Harrisburg (July 27), York (Aug 4)).**
  - Kyle J. noted that HGMC canceled the Lancaster Pride booth for July 20 due to the excessive heat and booth location.
- **GALA 2020.**
  - Steve distributed and explained a plan to provide reimbursements to members who attend based primarily on hours worked at the PA Farm Show Complex concession

stands. It was agreed that hours worked for the 2019-2020 season will count double. (Hours have been accumulating since Fall 2016 and are posted in Groupinizer.) The basics of the plan will be presented at the annual meeting, and board members will review the plan for the September Board Meeting.

**8) New Business**

- **Storage Unit Damage.**

- Doug reported that there was a partial roof collapse over our storage unit in Mechanicsburg. Although damage to HGMC assets appears to be minor, the collapse left a mess that needs to be cleaned up.
- The incident brought up other issues. The bulk of HGMC's music is stored in the unit. This triggered a discussion on the need for an additional filing cabinet(s) and the value of cataloging and digitizing a copy of each piece of music. It was suggested that preparing individual songs for scanning could be an additional way for members to earn hours towards attending GALA 2020.

**9) Next Board Meeting:** Sunday September 15th, 7:00 PM at Unitarian Church of Harrisburg.

**10) Adjournment:** Adjournment was proposed at 8:52 PM by Marlene and seconded by Chris with all voting in favor.

\*Abbreviations: HGMC - Harrisburg Gay Men's Chorus, CPWC – Central Pennsylvania Womyn's Chorus

Respectfully submitted by Ted Neal, Secretary.