

# HGMC Treasurer Report for February 17, 2019

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February Treasurer reports are included: P&L by month; P&L detail January 1-February 13, 2019; P&L YTD August 1, 2018-February 13, 2019; Balance sheet; Valentine Fundraiser Preliminary P&L.

- Membership dues 1 unpaid Winter dues. 10 members have paid Spring dues.
- Board Sponsorship dues - 1 unpaid board dues winter portion, 2 unpaid board dues spring portion. 6 full year paid board dues
- Members 1<sup>st</sup> – Revised paperwork to add Kyle as signer have been sent. No confirmation yet. I suspect we may need to just go to bank to get it done. I will check on this. No update since last month.
- 2018 Financial entries have been reviewed by me.
  - 2018 year-end reports for Review are ready for board approval/edits
    - HGMC 2018 P&L for Review
    - HGMC 2018 P&L Detail for Review
    - HGMC 2018 Balance Sheet for Review
  - After approval by the board, the book with receipts and reconciliations will be prepared for internal audit
  - Board will need to arrange for internal audit
- GALA refunds - Nothing further since last board meeting.
- GALA dues should be due but we haven't received anything from GALA. An email inquiry was sent.
- 1099 Tax forms were completed and mailed except for David Levithian. No TID received, however was paid through his agent, so 1099 not mandatory from us.
- Royalties update. -
  - 4<sup>th</sup> quarter reporting has been filed. Awaiting billing
  - BMI is instituting a new fee schedule but hasn't published it yet. They have terminated all existing contracts effective June 30, 2018. A temporary contract has been executed. Fees will be retroacted to July when the new schedule is established
  - ASCAP 4th quarter report has been filed. No billing expected. Falls to annual payment for 2018.
  - No further information on SESAC
- [Finance@harrisburgmenschorus.org](mailto:Finance@harrisburgmenschorus.org) email appears to be set up. I continue transitioning all accounts to send emails here over the next few months.
- Memorial gifts in honor of Baron Dietz for \$100. We will need to send an acknowledgement to the family. I have a name but no address.
- Annual Campaign is winding down, see finance committee report.
- Artistic Director Contract 2018-2020 seasons
  - Contract has been signed and uploaded to groupanizer.
- Proposed budget revision to accommodate changes for the spring concert will be presented to the board.

Respectfully submitted to the board by Steven Creps, HGMC Treasurer, on February 14, 2019.