



## **Harrisburg Gay Men's Chorus**

### **Board Meeting Minutes**

### **November 18, 2018**

**Location:** Unitarian Church of Harrisburg

**Attending:** Kyle Junk, Doug Wentz, Steve Creps-Rougeau, Ted Neal, Marlene Kanuck, Tom Lynes, Bob Reisch, Robb Papapietro, Adam Gustafson

**Absent:** Bill Sprout

**Guest:** Seth Hammond

- 1) **Call to order:** The meeting was called to order at 7:06 PM by President Kyle Junk.
- 2) **Additions/Deletions to the Agenda:**
  - New Business – Concert Recordings
- 3) **Approval of October 21st Meeting Minutes**
  - Approval of the September minutes with correction was proposed by Steve and seconded by Tom with all voting in favor, apart from Ted as Secretary and Marlene who abstained.
- 4) **Treasurer Report**
  - Refer to following documents:
    - HGMC Balance Sheet 2018-11-18
    - HGMC P&L by Month 2018-11-18
    - HGMC P&L Detail 2018-11-18
    - HGMC Treasurer Report for 2018-11-18
    - HGMC Halloween Fundraiser Financial Report
    - Annual Campaign Song Sponsors
    - Annual Campaign Advertising Summary
    - Annual Campaign Donor Summary
  - Steve noted the profit for the Halloween fundraiser was greater than first thought, but still a decrease from recent years.
  - \*HGMC received a Thank You for our \$500 donation to the San Francisco AIDS Memorial. Refer to document NAMG receipt
  - All voted in favor of the acceptance of the report apart from Steve as treasurer who abstained.
- 5) **Reports**
  - **President:**
    - N/A
  - **Vice President:**
    - Refer to VicePresidents Report - November 2018
  - **Secretary:**

- N/A

- **Artistic Director/Production Committee:**

- N/A.

- **Committees:**

- **Finance:**

- Refer to HGMC Finance Committee Report 2018-11-18

- **Publicity:**

- Refer to PR Report - November 2018

- **IT:**

- Refer to IT\_11\_18\_2018

6) **Executive Session** – This is an off-the-record portion of the meeting where board members can speak freely about their concerns. No official business is decided.

7) **Unfinished Business**

- **2017 Financial Audit.**

- Tom proposed, and Doug seconded a motion to approve the corrected report. All voted in favor with the exception of Steve, who as treasurer, abstained. Refer to document 2017 HGMC Financial Records Review. This item is now closed.

- **Artistic Director's Contract**

- This item is now closed.

- **Events Recap.**

- Halloween Fundraiser.
  - It was agreed that the event ran much more smoothly than last year, in spite of less profits.
- HGMC – \*BMC Joint Rehearsal.
  - While the event was a success, Kyle expressed disappointment that the rehearsal and dinner afterwards were not better attended,
- “Newsies” show social outing.
  - Everyone agreed that the outing was a success and well attended.
- Keystone Business Alliance Mixer
  - Attendance was lower than expected, possibly due to pending bad weather.

- **Bull Ride Mania Fundraiser**

- Attendance was much lower than last year, so our profits are expected to be down as well.
- Disappointment was expressed with Sabre, the food management vendor, for not maintaining food stands, not providing enough supplies, and not providing parking passes soon enough.
- We may need to add an additional Farm Show Complex event to recoup losses.

- **Pay the Rent Concert (November 25)**

- No outstanding issues. This item will be closed.

- **Upcoming Concerts – Receptions/Dinner Gatherings (Dec 7,8,9,15,16)**

- Tom offered to assist Kyle in any event planning. It was agreed that the focus only needs to be on our final concert, the joint concert with BMC, in Enola on December 16.

- **Capitol Rotunda Performance (December 13)**

- No outstanding issues.

## 8) New Business

- **2019 Performance Request.**

- HGMC was contacted via web form to perform at a wedding reception on December 22, 2019 for about two hours at the Mt. Zion Social Club in Lebanon.
- Doug will direct the requestors to email Adam, who will gather details.

- **KIK Phone App – 2-way Chorus Communication.**

- Tabled.

- **Open Auditions – (Jan 21, 28).**

- No changes in the existing process are foreseen.

- **Valentine's Day Fundraiser – (February 10).**

- Steve will ask Chris Aulbach to head up the event, as he did successfully for Halloween.

- **Voices United 2019 (July 26).**

- Marlene chaired a meeting between HGMC, \*CPWC, and MCC of the Spirit to gather ideas to improve interaction among the choruses in m were managing the event. The following points were tentatively decided:
  - CPWC will work to make corrections to their mailing list to minimize returned, undelivered advertisements.
  - An effort will be made to divide the workload between HGMC and CPWC
  - Rehearsals will be limited to 2 regular rehearsals and 1 dress rehearsal.
  - Market Square Presbyterian Church will manage any after-concert reception.
  - HGMC will continue to handle the finances.
  - Seasonal advertisers from HGMC and CPWC will be combined in the conceert program. Additional advertisers will not be sought.

- **Proposal to Cancel December Board Meeting**

- Kyle proposed cancelling the meeting, and no objections were offered.

- **Concert Recordings.**

- Doug reminded the board that all recorded concert videos are available for members to view on Groupinizer.
- Kyle and Adam suggested having a video viewing social event.
- Steve noted that while the cost of copying and distributing video recordings is prohibitive, the right to distribute audio recordings is not expensive, even if they are sold. Adam mentioned he could assist in creating the recordings if we decided to pursue this.

## 9) Next Board Meeting: Sunday January 20, 7:00 PM at Unitarian Church of Harrisburg.

## 10) Adjournment: Adjournment was proposed at 8:27 PM by Robb and seconded by Bob with all voting in favor.

\*Abbreviations: HGMC - Harrisburg Gay Men's Chorus, CPWC – Central Pennsylvania Womyn's Chorus, BMC – Baltimore Men's Chorus

Respectfully submitted by Ted Neal, Secretary.